

On January 7, 2016 at 10:15 am, the SWANA Keystone Chapter Board of Directors Meeting was held via conference call. Those in attendance were:

Officers

Bryan Wehler
Sean Sweeney

Board of Directors

Jen Cristofolletti
Mike Engel
Tom Lock
Michele Nestor
Mark Pedersen
Chuck Raudenbush
Bob Watts

Committee Chairs, Members & Visitors

Denise Wessels
Chanda Martino

Approve Minutes of November 5, 2015 – **Mr. Sweeney** requested approval for the November 5, 2015 minutes. **Mr. Raudenbush** moved the minutes be approved. **Mr. Lock** seconded. Vote was called; the motion passed unanimously.

Treasurer's Report – **Mr. Taylor** submitted the following reports for review (attached):

- Reconciliation Details and Summary
- Transaction Summary for November 5, 2015 – January 5, 2016
- Fiscal Year Audit Review Report
- Garcia, Garmen, & Shea Engagement Letter
- Secretariat Contract

On motion by **Ms. Nestor**, second by **Mr. Sweeney**, the Board unanimously voted to approve the Treasurer's Reports and Transactions.

On motion by **Mr. Raudenbush**, second by **Mr. Sweeney**, the Board unanimously approved the Secretariat Contract for 2016.

COMMITTEE REPORTS

Legislative Policy

Mr. Raudenbush reported that SB 513 was passed. A brief discussion about the Budget followed.

Ms. Nestor extended the following invitation to the SWAC meeting on **January 21, 2016** at 10 am:

To hear comments on the EPA's proposed Clean Power plan and also DEP's Climate Change Plan. Commenting from a waste to energy perspective are SWAN A's Jim Warne (LCSWMA)r and Dave Vollero (YCSWA). Michael Van Brunt, Sustainability Director from Covanta will join them. Mark Hammond from Land, Air Water law firm will present from a landfill perspective, joined by Anne Germain from NW&RA.

Membership/Marketing Plan

Ms. Cristofolletti volunteered to design a Facebook page for Keystone SWANA.

Chapter Logo

Mr. McGrath presented updated options for a new Chapter logo prior to the meeting and received feedback. He is having the options modified again and will be sending them out when they are finished.

Newsletter

A call remains out for articles for the next Newsletter.

Nomination of Young Professional Director

Mr. Sweeney presented the bios for the two volunteers for the YP Director position. He highlighted the instrumental role **Ms. Antolick** played in creating the position in our chapter. **Mr. Sweeney** moved to appoint **Ms. Antolick** as the YP Professional Director until the election in September 2016. **Mr. Raudenbush** seconded. Vote was called; the motion passed unanimously.

Program/Training

Fall Conference

Ms. Nestor reported she has met with Mary Webber to begin planning and brainstorming the Fall Conference. She pointed out the independent haulers as an untapped audience and suggested a contact to appeal to them.

They are moving ahead with programming and marketing to exhibitors will begin in March.

Ms. Nestor suggested that someone from our chapter be at the table during future meetings with DEP.

A discussion about content recommendations for the Conference.

Mini-Tech Seminars

Ms. Wessels reported the April 7th mini-tech has been rescheduled to April 12th and renamed as *Safety Summit*.

A discussion about the details **Ms. Wessels** presented in the document attached.

Ms. Nestor agreed to develop the brochure for the Safety Summit.

Road-E-O

Mr. Watts reported that the Microtel in Burlington, Pa can now take reservations for 2016 Road-E-O, May 19th and 20th.

Website

Through email correspondence, it was decided to put a Draft copy of minutes on the website. After it was put up, there were some concerns with unapproved minutes available for public viewing. **Mr. Sweeney**, **Ms. Nestor**, and **Mr. Wehler** requested that only the approved minutes be posted unless there is a way to limit who can see the unapproved minutes. **Mr. Watts** is going to check with the hosting company as to the possibilities of limited viewing of items on the website.

International

Mr. Watts was asked to serve on an Advisory Committee to develop a collaborative working relationship between SWANA's Applied Research Foundation and National Solid Wastes Management Association's Environmental Research and Education Foundation.

Mr. Watts pointed out that the April 7th BOD meeting is scheduled during 2016 SWANApalooza. **Mr. Wehler** decided to table the matter until the February meeting.

CHAPTER CALENDAR

JANUARY 2016

- Thursday, 1/7, 10 am, **Board Meeting Conference Call**
- Submit articles for winter newsletter

- Email 14th Annual Mid-Atlantic Regional Road-E-O announcement
- Program Committee initiates planning for 18th fall conference
- Receive Scholarship applications from SWANA Headquarters
- Send Scholarship announcement to members

FEBRUARY 2015

- Distribute winter newsletter via email

MARCH 2016

- Thursday, 3/3, 10 am, **Board Meeting Conference Call**
- Mail exhibitors and sponsorship announcement for 18th fall conference
- Program Committee completes planning for fall conference

APRIL 2016

- Thursday, 4/7, **Board Meeting Conference Call**
- Thursday, 4/12, 9 am **Safety Summit, Best Western Premier Hotel & Conference Center, Harrisburg**

MAY 201

- 5/1, Chapter Scholarship Application Deadline
- Thursday, 5/ 5,10 am, **Board Meeting at Modern Landfill, York, PA**
- Nominating Committee presents Slate of Officers and Directors for election
- Friday, 5/20, **Mid-Atlantic Regional ROAD-E-O Northern Tier Solid Waste Authority, Burlington, PA**

JUNE 2016

- 6/1, Deadline for submittal of Grant H. Flint Scholarship recommendations to SWANA Headquarters
- Thursday, 6/2, 10 am, **Board Meeting Conference Call**
- Email registration announcement for 18th Fall Conference
- Review annual budget

JULY 2016

No Activities planned

AUGUST 2016

- Thursday, 8/4, 10 am, **Board Meeting Conference Call**
- Program Committee prepares program for the fall conference
- Submit articles for summer newsletter

SEPTEMBER 2016

- **9/7 – 9/8, 18th Annual Joint Fall Conference, Hilton Hotel, Harrisburg**
- **9/8, Chapter Annual Business Meeting and Election** immediately following fall conference
- Distribute summer newsletter via email
- Chapter Fiscal Year Ends

OLD BUSINESS

No old business

NEW BUSINESS

- Letter to Legislative Sponsor for Ewaste Collection Reform

Mr. Zorbaugh will be drafting and circulating a letter.

- Safety Ambassador

SWANA National requested that every Chapter appoint a Safety Ambassador.

"This initiative is an important example of SWANA's effort to make safety part of the DNA of our association at every level. By having Safety Ambassadors in each chapter, members from coast to coast will have a go-to person for safety-related questions and information. This will be an important component of our effort to get the industry off of the federal government's list of 10 most dangerous jobs."

SWANA Executive Director and CEO David Biderman.

Mr. Sweeney suggested that Allison Yeckel be appointed as the Keystone Chapter Safety Ambassador. On motion by **Mr. Sweeney**, second by **Mr. Raudenbush**, and unanimous vote, the Board appointed **Ms. Yeckel** as Keystone Chapter Safety Ambassador, contingent on her acceptance of the position.

- Unapproved Minutes on the website

Covered earlier.

Mr. Zorbaugh submitted an FYI email announcement for the Solar Development & Renewable Energy Conference.

NEXT MEETING

The next regularly scheduled meeting of the Keystone Chapter Board of Directors will be a conference call, held on February 4, 2016 at 10am. Call in information will be emailed.

ADJOURN

There being no further business to come before the Board and on motion by **Ms. Nestor**, second by **Mr. Sweeney**, and unanimous vote, the meeting adjourned at 11:16am.

Respectfully Submitted,

Chanda Martino