

On June 2, 2016 at 10:00 am, the SWANA Keystone Chapter Board of Directors Meeting was held via conference call. Those in attendance were:

**Officers**

Larry Taylor  
Sean Sweeney  
Bryan Wehler

**Board of Directors**

Mike Engel  
Tom Lock  
Scott McGrath  
Chuck Raudenbush  
Scot Sample  
Bob Watts

**Committee Chairs, Members & Visitors**

Tessa Antolick  
Chanda Martino  
Allison Yeckel

**Mr. Wehler** ran the meeting in **Mr. Zorbaugh's** absence.

**Approve Minutes of March 31, 2016** – **Mr. Sweeney** requested approval for the March 31, 2016 minutes. **Mr. Raudenbush** moved the minutes be approved. **Mr. Taylor** seconded. Vote was called; the motion passed unanimously.

**Treasurer's Report** – **Mr. Taylor** submitted the Treasurer's Report and the Current Budget. The Reports were all as of the last Report on March 3. Deposits are running ahead of expenditures. The October Mini-Tech final numbers are a profit of \$66.20 and the April Mini-Tech had a profit of \$11.47. **Mr. Taylor** made a motion to approve the Treasurer's Report and Transactions. **Mr. Sweeney** moved the motion. **Mr. Sample** seconded. Vote was called and the motion passed unanimously.

**Mr. Taylor** also included a copy of the budget to date. He pointed out that while the Secretariat Budget is over, he believes it is appropriate considering the move from **Ms. Dougherty** to **Ms. Martino** and all that has gone with that transition.

The Scholarship Budget is \$7,200 and the Treasurer's Report shows the year-to-date amount which is lower.

**Mr. Taylor** brought up the previous discussion about a more rigorous audit, performed either by an internal person or by an outside party. An outside party would cost approximately \$3,000. This matter will be placed under New Business for discussion in the future.

**Mr. Sample** reported there is a bill, of approximately \$10,000, on the way for the Road-E-O.

Copies of all Treasurer's Reports are attached and hereto made part of the minutes.

**COMMITTEE REPORTS**

**Legislative Policy**

**Mr. Raudenbush** reported Legislators are out of session so there are no new items.

**Membership/Marketing Plan**

**Ms. Cristofolletti** was not in attendance.

**Newsletter**

**Mr. Sweeney** reported the Newsletter should be out for review around the week of June 13.

## **Nominating**

**Mr. Sweeney** sent an email to the Board with the names of the current nominees. There are nominations for all positions except Vice President. **Mr. Sample** verified that he would like to be nominated as a Public Sector Director.

Discussion followed regarding the Officer nominations.

**Ms. Wessels** was nominated for Secretary and **Mr. Sweeney** nominated for Vice President.

Motion was made by **Mr. Sample** to accept the slate as noted, contingent on hearing back from those nominations stated today. Seconded by **Mr. Engle**. Motion passed unanimously.

Slate will be finalized and sent to the membership in July.

The Board decided to make Safety Ambassador a two-person position.

## **Program/Training**

### **Fall Conference**

**Ms. Nestor** sent an email to the Board prior to the Meeting that included an update on the Fall Conference. Everyone is asked to reach out to their contacts and encourage them to become sponsors.

**Mr. Wehler** requested comments regarding the topic options for Dr. Koerner's session. The Board decided on "Landfill Stability".

### **Mini-Tech Seminars**

**Ms. Wessels** submitted an update to the Board, a copy is attached and hereto included in the minutes. Ideas for future Mini-Tech Seminars should be forwarded to **Ms. Wessels**.

There were no known conflicts with the possible October Mini-Tech dates. **Mr. Taylor** suggested October 21<sup>st</sup> as the best options.

**Mr. Sample** has had the organization with the drone at his facility and confirmed they will be prepared with a presentation for **Ms. Wessels**.

A short discussion followed about using drones for DEP reports.

### **Road-E-O**

**Mr. Sample** stated the Road-E-O went well, he thanked Wayne Township and Bob Watts for their assistance. **Mr. Watts** is talking with Central Delaware as a possible location for the 2017 Road-E-O. **Mr. Sample** and **Mr. Engle** offered help from their facilities to next year's host. **Mr. Sample** also offered to host again in the future.

### **Safety**

**Mr. Sweeney** verified the Safety Ambassador position can be appointed and moved to approve Dave Horne and John Aliveto as Co-Safety Ambassadors. The motion was seconded by **Mr. Wehler**. The motion passed unanimously.

**Ms. Yeckel** offered to bring the incoming Ambassadors up to date on her current work.

### **Scholarships**

**Mr. Wehler** received four applications for the Category I Scholarship. The committee reviewed them and made their recommendations. A copy of the worksheet is attached and hereto made part of the minutes.

Motion to distribute a total of \$6,000 in accordance with the committee's recommendations for the 2016 Scholarship winners, was made by **Mr. Taylor**. Seconded by **Mr. Sample** and the Board voted unanimously to approve.

As first place winner, Paige Hoheneder's application has been forwarded to SWANA National as the Chapter's applicant for the National Scholarship.

### **Website**

**Ms. Martino** is researching an alternative to the current website platform. Her recommendations for a new platform will be distributed to the Board when complete.

### **Young Professionals**

**Ms. Antolick** is working to increase YP participation. Last year, they had 15 members and have increased to 40 members. She is setting up a YP mini-technical session hosted by Chester County on June 29. Surrounding Chapters have also been invited. A mentor networking event at the Fall Conference is a possible future event.

### **International**

**Mr. Watts** reported SWANA continues to have record growth. The next big meeting will be held at WasteCon. A copy of the International Report is attached and hereto made part of the minutes.

## **CHAPTER CALENDAR**

**Mr. Wehler** asked if anyone felt there is a need for a July Board Meeting. It was decided not to add a July Board Meeting.

### **JANUARY 2016**

- Thursday, 1/7, 10 am, **Board Meeting Conference Call**
- Submit articles for winter newsletter
- Email 14<sup>th</sup> Annual Mid-Atlantic Regional Road-E-O announcement
- Program Committee initiates planning for 18<sup>th</sup> Fall Conference
- Receive Scholarship applications from SWANA Headquarters
- Send Scholarship announcement to members

### **FEBRUARY 2016**

- Distribute winter newsletter via email

### **MARCH 2016**

- Thursday, 3/3, 10 am, **Board Meeting Conference Call**
- Mail exhibitors and sponsorship announcement for 18<sup>th</sup> fall conference
- Program Committee completes planning for Fall Conference

### **APRIL 2016**

- Thursday, 4/7, **Board Meeting Conference Call**
- Thursday, 4/12, 9 am **Safety Summit, Best Western Premier Hotel & Conference Center, Harrisburg**
- 4/29, Chapter Scholarship Application Deadline

### **MAY 2016**

- Thursday, 5/5, 10 am, **Board Meeting at Modern Landfill, York, PA**
- Nominating Committee presents Slate of Officers and Directors for election

- Friday, 5/20, **Mid-Atlantic Regional ROAD-E-O Northern Tier Solid Waste Authority, Burlington, PA**

#### **JUNE 2016**

- 6/1, Deadline for submittal of Grant H. Flint Scholarship recommendations to SWANA Headquarters
- Thursday, 6/2, 10 am, **Board Meeting Conference Call**
- Email registration announcement for 18<sup>th</sup> Fall Conference
- Review annual budget

#### **JULY 2016**

No Activities planned

#### **AUGUST 2016**

- Thursday, 8/4, 10 am, **Board Meeting Conference Call**
- Program Committee prepares program for the Fall Conference

#### **SEPTEMBER 2016**

- **9/7 – 9/8, 18<sup>th</sup> Annual Joint Fall Conference, Hilton Hotel, Harrisburg**
- **9/8, Chapter Annual Business Meeting and Election** immediately following Fall Conference
- 9/15, deadline to submit articles for fall newsletter
- Chapter Fiscal Year Ends

#### **OLD BUSINESS**

No Old Business

#### **NEW BUSINESS**

##### ***CDRA Letter***

Concern was expressed about some of the details of the CDRA letter. A brief discussion followed.

A motion to endorse the CDRA letter from PROP, in concept, was made by **Mr. Lock**, seconded by **Mr. Watts**. The Board voted unanimously to carry the motion.

##### ***Sponsor Opportunity - YP Events at WasteCon***

After a discussion about this opportunity, **Mr. Taylor** informed the Board there is a \$500 Cash Awards and Grants area of the budget that has never been used. A motion to co-sponsor a YP Event at WasteCon in the amount of \$500, was made by **Mr. Taylor** and seconded by **Mr. Sweeney**. The motion was unanimously approved.

**Ms. Antolick** suggested an individual sponsorship for a YP to attend WasteCon.

**Mr. Sample** made a motion to sponsor one Young Professional for a scholarship to attend WasteCon totaling \$1000. **Mr. Watts** seconded and the Board unanimously approved the motion.

**Ms. Antolick** will make a recommendation for recipient of the sponsorship by email.

##### ***Audit***

**Mr. Taylor** requested a more in-depth audit of the accounts to be sure there are sufficient controls in place over the Chapter's finances. The Chapter Bylaws require an audit every 2 years. It is unknown when the last audit was performed. A brief discussion followed.

On a motion by **Mr. Sample** and seconded by **Mr. Sweeney**, the Board unanimously voted to have a professional audit for this year to verify we have the appropriate policies in place.

**Mr. Taylor** will acquire a proposal from the current CPA to present to the Board.

**NEXT MEETING**

The next regularly scheduled meeting of the Keystone Chapter Board of Directors will be a conference call held on August 4, 2016 at 10 am.

**ADJOURN**

There being no further business to come before the Board, the meeting adjourned at 11:21 am.

Respectfully Submitted,

Chanda Martino

## ANNOUNCEMENT

**To:** Pennsylvania Keystone Chapter Members  
**From:** Sean Sweeney, Nominating Committee Chair  
**Date:** May 11, 2016  
**Subject:** **Nominees for Chapter Board of Directors**

The Nominating Committee is seeking dedicated members to serve in the following positions for September 2016 through September 2018:

**Officers:**

- **President (two-year term)**
- **Vice President (two-year term)**
- **Secretary (two-year term)**
- **Treasurer (two-year term)**

**Directors:**

- **Public Sector Director (two-year term)**
- **Private Sector Director (two year term)**
- **Young Professional Director (two-year term)**
- **Chapter International Board Member (two-year term)**

The Board of Directors meets about eight to ten times per year with over half of those meetings being held via conference call. Directors may chair or serve on Chapter committees.

Any member with suggestions for a nominee or interest in being a candidate for the Director position should contact Sean Sweeney, Chapter Secretary and Nominating Committee Chair before May 29, 2016 at:

**Sean C. Sweeney, P.E.**, Sr. Managing Engineer  
Barton & Loguidice, D.P.C.  
3901 Hartzdale Dr., Ste 101  
Camp Hill, PA 17011  
Phone: (717) 737-8326  
Fax: (717) 737-8328  
Email: [ssweeney@bartonandloguidice.com](mailto:ssweeney@bartonandloguidice.com)

Please include a brief biographical sketch.

The Nominating Committee plans to present their nominations at the next Board of Directors Meeting on June 2, 2016.

1:05 PM

PA Keystone Chapter of Solid Waste Association of N.America

Transactions by Account

March 3 thru May 31, 2016

06/01/16

Accrual Basis

Type	Date	Num	Name	Memo	Amount
<b>1001 PNC Bank - Operating</b>					
Bill Pmt -Check	03/04/2016	Visa	Best Western Premier		-117.61
Bill Pmt -Check	03/07/2016	Visa	Best Western Premier		-117.61
Bill Pmt -Check	03/07/2016	Visa	Best Western Premier		-117.61
Bill Pmt -Check	03/08/2016	Visa	Constant Contact		-42.40
Bill Pmt -Check	03/08/2016	Visa	Staples		-56.79
Bill Pmt -Check	03/08/2016	Visa	US Postal Service		-19.60
Bill Pmt -Check	03/10/2016	434	Kay Dougherty	1st Quarter 2...	-1,929.58
Bill Pmt -Check	03/29/2016	435	Chanda Martino		-2,090.73
Check	03/31/2016	436	Larry Stone	MiniTech Ov...	-75.00
Bill Pmt -Check	03/31/2016	Visa	Phone.com, Inc		-9.78
Bill Pmt -Check	04/06/2016	Visa	Amazon.com		-94.33
Bill Pmt -Check	04/25/2016	ACH	Constant Contact		-42.40
Bill Pmt -Check	04/29/2016	438	Chanda Martino		-2,090.73
Bill Pmt -Check	04/29/2016	437	Best Western Premier		-2,781.15
Bill Pmt -Check	04/29/2016	ACH	Constant Contact		-42.40
Bill Pmt -Check	04/29/2016	ACH	Phone.com, Inc		-11.48
Bill Pmt -Check	05/23/2016	Visa	Mansfield Microtel Inn		-119.89
Bill Pmt -Check	05/25/2016	Visa	Phone.com, Inc		-11.48
Bill Pmt -Check	05/29/2016	439	Chanda Martino		-3,346.50
Bill Pmt -Check	05/29/2016	Visa	Constant Contact		-21.20
Bill Pmt -Check	05/31/2016	440	Wayne Twp	Rodeo protec...	-400.00
Total 1001 PNC Bank - Operating					-13,538.27
<b>TOTAL</b>					<b>-13,538.27</b>

PA Keystone Chapter of Solid Waste Association of N.America

Deposits for Period

March 3 thru May 31, 2016

06/01/16

Accrual Basis

Type	Date	Num	Name	Memo	Amount
<b>1001 PNC Bank - Operating</b>					
Deposit	03/04/2016			Deposit	46.02
Deposit	03/04/2016			Deposit	150.00
Deposit	03/07/2016			Deposit	70.04
Deposit	03/08/2016			Deposit	500.26
Deposit	03/14/2016			Deposit	70.04
Deposit	03/17/2016			Deposit	42.93
Deposit	03/18/2016			Deposit	70.04
Deposit	03/21/2016			Deposit	190.10
Deposit	03/24/2016			Deposit	212.11
Deposit	03/25/2016			Deposit	358.19
Deposit	03/28/2016			Deposit	70.04
Deposit	03/30/2016			Deposit	70.04
Deposit	03/31/2016			Deposit	1,289.00
Deposit	04/01/2016			Deposit	75.00
Deposit	04/01/2016			Deposit	300.00
Deposit	04/01/2016			Deposit	1,044.00
Deposit	04/05/2016			Deposit	70.04
Deposit	04/07/2016			Deposit	70.04
Deposit	04/18/2016			Deposit	996.54
Deposit	04/22/2016			Deposit	118.06
Deposit	04/25/2016			Deposit	750.00
Deposit	04/25/2016			Deposit	276.12
Deposit	04/27/2016			Deposit	1,700.00
Deposit	04/27/2016			Deposit	75.00
Deposit	04/28/2016			Deposit	50.00
Deposit	04/29/2016			Deposit	1,500.00
Deposit	04/29/2016			Deposit	1,214.63
Deposit	05/02/2016			Deposit	1,400.00
Deposit	05/03/2016			Deposit	500.00
Deposit	05/03/2016			Deposit	907.20
Deposit	05/03/2016			Deposit	975.00
Deposit	05/04/2016			Deposit	2,140.72
Deposit	05/06/2016			Deposit	1,000.00
Deposit	05/10/2016			Deposit	1,050.00
Deposit	05/17/2016			Deposit	12.41
Deposit	05/23/2016			Deposit	526.27
Deposit	05/24/2016			Deposit	252.53
Deposit	05/26/2016			Deposit	2,685.39
Deposit	05/31/2016			Deposit	1,509.58
Total 1001 PNC Bank - Operating					24,337.34
<b>TOTAL</b>					<b>24,337.34</b>



11:06 AM

06/01/16

**PA Keystone Chapter of Solid Waste Association of N.America  
Reconciliation Summary  
1001 PNC Bank - Operating, Period Ending 05/29/2016**

	<u>May 29, 16</u>
Beginning Balance	94,762.30
Cleared Transactions	
Checks and Payments - 4 items	-2,243.30
Deposits and Credits - 11 items	9,978.76
Total Cleared Transactions	<u>7,735.46</u>
Cleared Balance	<u>102,497.76</u>
Uncleared Transactions	
Checks and Payments - 1 item	-3,346.50
Deposits and Credits - 1 item	2,685.39
Total Uncleared Transactions	<u>-661.11</u>
Register Balance as of 05/29/2016	<u>101,836.65</u>
New Transactions	
Checks and Payments - 1 item	-400.00
Deposits and Credits - 1 item	1,509.58
Total New Transactions	<u>1,109.58</u>
Ending Balance	<u>102,946.23</u>

9:25 AM

06/01/16

**PA Keystone Chapter of Solid Waste Association of N.America  
Reconciliation Summary  
1001 PNC Bank - Operating, Period Ending 04/29/2016**

	<u>Apr 29, 16</u>
Beginning Balance	91,024.65
Cleared Transactions	
Checks and Payments - 8 items	-3,357.19
Deposits and Credits - 14 items	7,094.84
Total Cleared Transactions	<u>3,737.65</u>
Cleared Balance	<u>94,762.30</u>
Uncleared Transactions	
Checks and Payments - 1 item	-2,090.73
Deposits and Credits - 1 item	1,214.63
Total Uncleared Transactions	<u>-876.10</u>
Register Balance as of 04/29/2016	<u>93,886.20</u>
New Transactions	
Checks and Payments - 2 items	-3,746.50
Deposits and Credits - 11 items	11,983.90
Total New Transactions	<u>8,237.40</u>
Ending Balance	<u>102,123.60</u>

1:57 PM

05/31/16

**PA Keystone Chapter of Solid Waste Association of N.America  
Reconciliation Summary  
1001 PNC Bank - Operating, Period Ending 03/31/2016**

	<u>Mar 31, 16</u>
Beginning Balance	96,041.62
Cleared Transactions	
Checks and Payments - 9 items	-8,584.00
Deposits and Credits - 15 items	<u>3,567.03</u>
Total Cleared Transactions	<u>-5,016.97</u>
Cleared Balance	<u>91,024.65</u>
Uncleared Transactions	
Checks and Payments - 3 items	-286.90
Deposits and Credits - 1 item	<u>70.04</u>
Total Uncleared Transactions	<u>-216.86</u>
Register Balance as of 03/31/2016	<u>90,807.79</u>
New Transactions	
Checks and Payments - 5 items	-8,629.86
Deposits and Credits - 23 items	<u>18,851.80</u>
Total New Transactions	<u>10,221.94</u>
Ending Balance	<u>101,029.73</u>

12:36 PM

06/01/16

Accrual Basis

**PA Keystone Chapter of Solid Waste Association of N.America  
Oct MiniTech 2016 SUMMARY REPORT  
September 7 through December 15, 2015**

	<u>Sep 7 - Dec 15, 15</u>
Ordinary Income/Expense	
Income	
4120 Special Events Income	
4150 Mini Tech Seminar registra	<u>200.00</u>
Total 4120 Special Events Income	<u>200.00</u>
Total Income	200.00
Expense	
5020 Special Events Exp	
50400 MINI Tech Expenses	<u>133.80</u>
Total 5020 Special Events Exp	<u>133.80</u>
Total Expense	<u>133.80</u>
Net Ordinary Income	<u>66.20</u>
Net Income	<u>66.20</u>

12:36 PM  
06/01/16  
Accrual Basis

**PA Keystone Chapter of Solid Waste Association of N.America**  
**April MiniTech 2016 SUMMARY REPORT**  
January 5 through April 15, 2016

	<u>Jan 5 - Apr 15, 16</u>
Ordinary Income/Expense	
Income	
4120 Special Events Income	
4150 Mini Tech Seminar registra	3,145.45
Total 4120 Special Events Income	<u>3,145.45</u>
Total Income	3,145.45
Expense	
5020 Special Events Exp	
50400 MINI Tech Expenses	3,133.98
Total 5020 Special Events Exp	<u>3,133.98</u>
Total Expense	<u>3,133.98</u>
Net Ordinary Income	<u>11.47</u>
Net Income	<u><u>11.47</u></u>

12:48 PM  
06/01/16  
Accrual Basis

**PA Keystone Chapter of Solid Waste Association of N.America**  
**Rodeo 2016 Preliminary Summary**  
February 1 through June 2, 2016

	<u>Feb 1 - Jun 2, 16</u>
Ordinary Income/Expense	
Income	
4120 Special Events Income	
4255 Road EO Revenue	9,164.41
Total 4120 Special Events Income	<u>9,164.41</u>
Total Income	9,164.41
Expense	
5020 Special Events Exp	
5050 Rodeo Expense	704.89
Total 5020 Special Events Exp	<u>704.89</u>
Total Expense	<u>704.89</u>
Net Ordinary Income	<u>8,459.52</u>
Net Income	<u><u>8,459.52</u></u>

## PA Keystone Chapter of Solid Waste Association of N.America

## Profit &amp; Loss Budget vs. Actual

October 1, 2015 through June 1, 2016

	Oct 1, '15 - Jun ...	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4120 Special Events Income			
4130 FALL Conf. Revenue	10,473.85	4,319.47	242.5%
4140 Special Events Cont.	0.00	10.95	0.0%
4150 Mini Tech Seminar registra	3,382.86	4,750.00	71.2%
4160 MOLO Seminars	0.00	0.00	0.0%
4255 Road EO Revenue	9,184.41	400.00	2,296.1%
4260 Events Sales (Nongift)	0.00	0.00	0.0%
4300 Program Service Fees	0.00	0.00	0.0%
4120 Special Events Income - Other	0.00	1,300.00	0.0%
<b>Total 4120 Special Events Income</b>	<b>23,041.12</b>	<b>10,780.42</b>	<b>213.7%</b>
4301 Program Income			
4500 Membership Dues	7,762.40	8,211.47	94.5%
Member Assessments	0.00	0.00	0.0%
4301 Program Income - Other	0.00	0.00	0.0%
<b>Total 4301 Program Income</b>	<b>7,762.40</b>	<b>8,211.47</b>	<b>94.5%</b>
4310 Direct Public Grants			
4311 Corp and Business Grants	0.00	0.00	0.0%
4312 Nonprofit Org. Grants	0.00	0.00	0.0%
4310 Direct Public Grants - Other	0.00	0.00	0.0%
<b>Total 4310 Direct Public Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
4315 Government Grants			
4316 Federal Grants	0.00	0.00	0.0%
4317 State Grants	0.00	0.00	0.0%
4318 Local Government Grants	0.00	0.00	0.0%
4315 Government Grants - Other	0.00	0.00	0.0%
<b>Total 4315 Government Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
4320 Direct Public Support			
4321 Corporate Contributions	0.00	0.00	0.0%
4322 Individ, Business Contrib.	0.00	0.00	0.0%
4323 Gifts in Kind - Goods	0.00	0.00	0.0%
4320 Direct Public Support - Other	0.00	0.00	0.0%
<b>Total 4320 Direct Public Support</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
4400 Indirect Public Support			
4410 United Way, CFC Contrib.	0.00	0.00	0.0%
4400 Indirect Public Support - Other	0.00	0.00	0.0%
<b>Total 4400 Indirect Public Support</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
4800 Newsletter Advertising	0.00	1,300.00	0.0%
4850 Miscellaneous Revenue			
4851 Other Types of Income	0.00	241.24	0.0%
4853 Returned Check Charges	0.00	0.00	0.0%
4850 Miscellaneous Revenue - Other	0.00	0.00	0.0%
<b>Total 4850 Miscellaneous Revenue</b>	<b>0.00</b>	<b>241.24</b>	<b>0.0%</b>
4900 Interest-Savings, checking	0.00	0.00	0.0%
4910 Investments;SWANA CD	0.00	0.00	0.0%
<b>Total Income</b>	<b>30,803.52</b>	<b>20,533.13</b>	<b>150.0%</b>
<b>Expense</b>			
3000 Miscellaneous			
Reconciliation Discrepancies	0.00	0.00	0.0%
3000 Miscellaneous - Other	0.00	0.00	0.0%
<b>Total 3000 Miscellaneous</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

## PA Keystone Chapter of Solid Waste Association of N.America

## Profit &amp; Loss Budget vs. Actual

October 1, 2015 through June 1, 2016

06/01/16

Accrual Basis

	Oct 1, '15 - Jun ...	Budget	% of Budget
5020 Special Events Exp			
5030 Fall conference expenses			
5032 Secretariat Labor	0.00	0.00	0.0%
5034 Secretariat Expenses	0.00	0.00	0.0%
5036 Partner Disbursement	0.00	12,000.00	0.0%
5030 Fall conference expenses - Other	400.00	0.00	100.0%
Total 5030 Fall conference expenses	400.00	12,000.00	3.3%
50400 MINI Tech Expenses	3,267.78	2,646.50	123.5%
5050 Rodeo Expense	704.89	653.33	107.9%
5020 Special Events Exp - Other	0.00	0.00	0.0%
Total 5020 Special Events Exp	4,372.67	15,299.83	28.6%
6000 Advertising	0.00	0.00	0.0%
6010 Awards and Grants			
6011 Scholarship Award	0.00	333.33	0.0%
6020 Cash Awards and Grants	0.00	0.00	0.0%
6025 Benefits To/For Members	0.00	0.00	0.0%
6030 Specific Assist Individual	0.00	100.00	0.0%
6010 Awards and Grants - Other	0.00	0.00	0.0%
Total 6010 Awards and Grants	0.00	433.33	0.0%
6320 Operation Expenses			
2820 Business Expenses			
6180 Insurance	0.00	0.00	0.0%
6181 Ins. - Liability, D & O	0.00	0.00	0.0%
6182 Property Insurance	0.00	0.00	0.0%
6230 Business Registration Fees	0.00	0.00	0.0%
6557 Bank Charges	0.00	0.00	0.0%
2820 Business Expenses - Other	0.00	0.00	0.0%
Total 2820 Business Expenses	0.00	0.00	0.0%
6325 Contract Services			
6326 Secretariat	13,755.00	5,100.00	269.7%
6327 Accounting Fees	705.00	675.00	104.4%
6328 Legal Fees	0.00	0.00	0.0%
6329 Outside Contract Services	0.00	0.00	0.0%
6330 Fundraising Fees	0.00	0.00	0.0%
6331 Donated Prof Fees - GAAP	0.00	0.00	0.0%
6325 Contract Services - Other	0.00	0.00	0.0%
Total 6325 Contract Services	14,460.00	5,775.00	250.4%
6450 Facilities and Equipment			
6451 Depr and Amort - Allowable	0.00	0.00	0.0%
6455 Equip Rental and Maint	0.00	100.00	0.0%
6458 Rent, Parking, Utilities	0.00	0.00	0.0%
6450 Facilities and Equipment - Other	0.00	0.00	0.0%
Total 6450 Facilities and Equipment	0.00	100.00	0.0%
6550 Books Subscrip. Reference	0.00	0.00	0.0%
6551 Internet Fees	150.00	0.00	100.0%
6552 Postage, Mailing Service	19.60	0.00	100.0%
6553 Printing and Copying	0.00	0.00	0.0%
6554 Supplies	668.32	125.56	532.3%
6555 Telephone, Telecommun	948.56	1,151.07	82.4%
6320 Operation Expenses - Other	0.00	0.00	0.0%
Total 6320 Operation Expenses	16,246.48	7,151.63	227.2%
6600 Expenses; Other			
2630 Other Costs	0.00	0.00	0.0%
6610 Memberships and Dues	0.00	100.00	0.0%
6630 Staff Development	0.00	0.00	0.0%
6600 Expenses; Other - Other	0.00	0.00	0.0%
Total 6600 Expenses; Other	0.00	100.00	0.0%

2:03 PM

06/01/16

Accrual Basis

## PA Keystone Chapter of Solid Waste Association of N.America

## Profit &amp; Loss Budget vs. Actual

October 1, 2015 through June 1, 2016

	Oct 1, '15 - Jun ...	Budget	% of Budget
<b>6800 Program Expenses</b>			
6556 Officers exp.	0.00	0.00	0.0%
6810 Secretariat reimb exp	1,756.91	127.68	1,376.0%
<b>6840 Travel and Meetings</b>			
6842 Conf. Convention, Meeting	0.00	0.00	0.0%
6844 Travel	32.32	0.00	100.0%
6850 Fall Conference Expenses	0.00	0.00	0.0%
6840 Travel and Meetings - Other	0.00	0.00	0.0%
<b>Total 6840 Travel and Meetings</b>	<b>32.32</b>	<b>0.00</b>	<b>100.0%</b>
<b>6800 Program Expenses - Other</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total 6800 Program Expenses</b>	<b>1,789.23</b>	<b>127.68</b>	<b>1,401.3%</b>
6855 Prior Year Fall Conf. Exp.	0.00	0.00	0.0%
6900 Reconciliation Discrep.	0.00	0.00	0.0%
<b>Total Expense</b>	<b>22,408.38</b>	<b>23,112.47</b>	<b>97.0%</b>
<b>Net Ordinary Income</b>	<b>8,395.14</b>	<b>-2,579.34</b>	<b>-325.5%</b>
<b>Other Income/Expense</b>			
<b>Other Income</b>			
Interest Income 7000	0.00	0.00	0.0%
<b>Total Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Other Expense</b>			
1999 Ask My Accountant	0.00	0.00	0.0%
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>8,395.14</b>	<b>-2,579.34</b>	<b>-325.5%</b>

## **Mini Tech Seminars - *Denise Wessels***

Safety Summit: was a success. I prepared a write-up for the newsletter.

Potential Volvo Mini-tech: I got passed around to a few folks and have had no luck setting up a mini-tech. They only allow people planning to buy the equipment to test drive it at their facility (Volvo Days). They were not inclined to provide an in-depth tour since those are for VIP customers. My last conversation I asked them if they could do a one-hour talk and then take us on a 45-minute to 1-hour tour through the facility and never heard back. They do not seem to be inclined to work with SWANA.

I am working with Northern Tier Solid Waste Authority and a company called Remote Intelligence to set up a drone demo in October. We'll likely cover another site-specific topic (either the leachate evaporator or something else that would be of interest to the group) but haven't figured that out yet. I wanted to see if there were any conflicts (SWANA or other?) or issues with any of these potential dates: October 13, 14, 18, 19, or 21. If not, I would like to get this scheduled and on the calendar. Remote Intelligence plans to fly the site ahead of time so that they can show attendees the output.

Denise Wessels, P.E.

Project Manager

SCS Engineers

**Keystone SWANA Scholarship Award Recommendations 2016**

Total Scholarship Amount **\$6,000.00** Final Amount TBD

W Tafuto Reviewer Entry Field

B Wehler Reviewer Entry Field

T Lock Reviewer Entry Field

J Cristofoletti Reviewer Entry Field

**Evaluation Criteria**

(Determine % allocation of the maximum % for each category)

Category Weight	J Klecko	J Myers	M Witmer	P Hoheneder	
Academics	50%	26.0%	27.0%	25.0%	45.0%
Community Activities	20%	12.0%	12.0%	15.0%	15.0%
Extracurricular	20%	17.0%	12.0%	12.0%	15.0%
Written Discussion	10%	6.0%	6.0%	5.0%	8.0%
<b>100%</b>	<b>61.0%</b>	<b>57.0%</b>	<b>57.0%</b>	<b>83.0%</b>	

**Evaluation Criteria**

(Determine % allocation of the maximum % for each category)

Category Weight	J Klecko	J Myers	M Witmer	P Hoheneder	
Academics	50%	35.0%	35.0%	20.0%	45.0%
Community Activities	20%	10.0%	2.0%	5.0%	15.0%
Extracurricular	20%	18.0%	3.0%	10.0%	15.0%
Written Discussion	10%	7.0%	8.0%	3.0%	8.0%
<b>100%</b>	<b>70.0%</b>	<b>48.0%</b>	<b>38.0%</b>	<b>83.0%</b>	

**Evaluation Criteria**

(Determine % allocation of the maximum % for each category)

Category Weight	J Klecko	J Myers	M Witmer	P Hoheneder	
Academics	50%	30.0%	35.0%	25.0%	40.0%
Community Activities	20%	14.0%	10.0%	10.0%	15.0%
Extracurricular	20%	18.0%	5.0%	10.0%	20.0%
Written Discussion	10%	9.0%	8.0%	5.0%	10.0%
<b>100%</b>	<b>71.0%</b>	<b>58.0%</b>	<b>50.0%</b>	<b>85.0%</b>	

**Evaluation Criteria**

(Determine % allocation of the maximum % for each category)

Category Weight	J Klecko	J Myers	M Witmer	P Hoheneder	
Academics	50%	0.0%	0.0%	0.0%	0.0%
Community Activities	20%	0.0%	0.0%	0.0%	0.0%
Extracurricular	20%	0.0%	0.0%	0.0%	0.0%
Written Discussion	10%	0.0%	0.0%	0.0%	0.0%
<b>100%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	

**Category I Scholarships Rankings**

(Rank candidates from 1 through # of candidates)

Reviewer/Applicant	J Klecko	J Myers	M Witmer	P Hoheneder
Bryan Wehler	2	3	4	1
Jennifer Cristofoletti	0	0	0	0
Tom Lock	2	3	4	1
Bill Tafuto	2	3	3	1
AVERAGE	1.50	2.25	2.75	0.75

(Lowest is #1)

(Insert recommended % of total scholarship amount to be applied to each ranking; should total 100%)

Reviewer/% Recommendations	1st	2nd	3rd	4th	Total
Bryan Wehler	35.0%	30.0%	20.0%	15.0%	100.0%
Jennifer Cristofoletti					0.0%
Tom Lock	30.0%	30.0%	25.0%	15.0%	100.0%
Bill Tafuto	40.0%	24.0%	18.0%	18.0%	100.0%
AVERAGE	35.0%	28.0%	21.0%	16.0%	100.0%
ROUNDED AVERAGE	35.0%	28.0%	21.0%	16.0%	100.0%

Cat I Final Recommendations	Applicant	Scholarship %	Scholarship Amount
1	P Hoheneder	35.0%	\$2,100.00
2	J Klecko	28.0%	\$1,680.00
3	J Myers	21.0%	\$1,260.00
4	M Witmer	16.0%	\$960.00
	<b>Total</b>	<b>100.0%</b>	<b>\$6,000.00</b>



## International Director's Report June 2, 2016

### Recent Activity

International Board Mid-Year Meeting May 2 & 3, 2016:

- Finances are looking good – currently predicting \$100,000 over budget
  - WASTECON Orlando was \$190,00 over budget
  - SWANApalooza is predicted to be over budget
  - No Dues increase in the 16-17 budget
  - No price increase for events in the 16-17 budget
- SWANA membership is over 8,500 for the first time
- Strategic Plan a new focus for IB
  - Moved operator training for priority 29 to 7 – volunteered to help
- SWANA Headquarters would like attendance lists from Chapter Events
- SWANA is putting into 16-17 budget \$25,000 to hire a technical editor to rewrite SWANA's Technical Policies so they are standardized and more web friendly
- YP members are now 660 strong
- Suggestion that Chapter Treasurer and Secretary or other Board Member have access to passwords and other mission critical information

MA-12 (Standards of Conduct of IB and Chapter Directors) – Passed.

WASTECON Promo: <https://youtu.be/6Y-Dy-PDodI>

SWANA Identity: <https://youtu.be/bvBc5ql1Pz8>

### Calendar of Events:

2016 Senior Executive Seminar June 26-30 in Phoenix Arizona

2016 International Road-E-O Dublin, Georgia, September 2 & 3

### Future WASTECONs:

2016: Indianapolis - August 23-25, 2016

2017: Baltimore – Washington with ISWA World Congress September 26-28

2018: Nashville – August 22-26, 2018

2019: TBD

2020: Dallas – August 25-27, 2020

2021: Orlando – August 17-19, 2021