

On June 4, 2020 at 10:03 am, the Keystone Chapter of SWANA Board of Directors Meeting was called to order by **Mr. Sweeney**. Meeting was a conference call. Those in attendance were:

Officers	Board of Directors	Committee Chairs, Members, Visitors	
Sean Sweeney	Dan Brown	Chuck Raudenbush	Chanda Martino
Tom Lock	Mike Engel	Scot Sample	Larry Taylor
Dayle Anderson	Jim Lambert	Denise Wessels	
	Jill Hamill	Bob Watts	
	Scott McGrath	Carolyn Witwer	
	Elizabeth Osbourne		

Not present: Michele Nestor, Bryan Wehler

SECRETARY'S REPORT

Mr. Lock presented the minutes from the May 7, 2020 Board of Directors Meeting. A motion was made by **Ms. Witwer** to approve the minutes as presented. **Mr. Sample** seconded. Vote was called; the motion passed unanimously.

The May 7, 2020 Board of Directors Meeting minutes are attached and hereto made part of the minutes.

TREASURER'S REPORT

Ms. Anderson reviewed the Treasurer's Reports.

Motion was made by **Mr. Lambert** to approve the Treasurer's Report and all transactions from April 1 through May 31, 2020, as presented. **Ms. Wessels** seconded. Vote was called; the motion passed unanimously.

A motion was requested to approve the Administrative and Marketing Director invoice for May 1 through May 31, 2020, for \$937.96. Motion made by **Mr. Lambert** and seconded by **Ms. Wessels**. Vote was called; motion passed unanimously.

A motion was requested to approve the SEK CPAs and Advisors invoice for tax preparations as described in invoice for \$800.00. Motion made by **Mr. Lambert** and seconded by **Ms. Wessels**. Vote was called; motion passed unanimously.

The Treasurer's Report and Administrative and Marketing Director invoice are attached and hereto made part of the minutes.

COMMITTEE REPORTS

Advisory Board

Mr. Sweeney reviewed the submitted Advisory Board report. Chapter logo should be updated to match new SWANA logo.

The Advisory Board report is attached and hereto made part of the minutes.

Articles & Bylaws

The amended bylaws were sent to the Chapter members for approval. We have not received enough votes to make a quorum. The Board was asked to reach out to members and encourage them to vote.

Communications & Newsletter

The Spring edition of the newsletter has been distributed.

Legislative & Policy

The Chapter sent a letter of opposition to HB 1822 to the House. **Mr. Raudenbush** discussed the proposed legislation for covered devices and HB 6987.

The Advocacy Alert is attached and hereto made part of the minutes.

Membership & Marketing

SWANA is pushing for new members. There was a brief discussion regarding the high fees and lack of corporate memberships as contributing factors in the low membership.

Personnel & Nominating

Mr. Lock presented the nominees as indicated in his attached report. Scot Sample and Scott McGrath were nominated for the Public Sector positions. Both accepted the nominations. A nominee for treasurer is still needed.

A motion to approve the Draft Slate of Nominees as presented was requested. Motion made by **Mr. Lock** and seconded by **Mr. Raudenbush**. Vote was called; motion passed unanimously.

The Personnel & Nominating report is attached and hereto made part of the minutes.

Fall Conference

No report.

Mini-Tech Seminars

Ms. Wessels reviewed the Mini-Tech report. Due to COVID-19, the July Mini-Tech is being postponed. It is rescheduled to September 17, 2020.

Mini-Tech Seminar Report is attached and hereto made part of the minutes.

Road-E-O

No report.

Safety

June is National Safety Month. June 26 is the deadline for the 2020 Safety Awards. The Chapter intends to hold a Hauler Safety event in 2020.

Scholarships

Mr. Brown presented the Scholarship Committee's recommendations for Scholarship.

A motion to approve the scholarships as presented was requested. Motion made by **Mr. Watts** and seconded by **Mr. Sample**. Vote was called; motion passed unanimously.

The Scholarship recommendations are attached and hereto made part of the minutes.

Young Professionals

No report.

Strategic Planning

No report.

CHAPTER CALENDAR

June 2020

- Thursday, 6/4, 10 am - **Board Meeting**, Conference Call
- 6/1, Deadline for submittal of Grant H. Flint Scholarship recommendations to SWANA
- **CANCELED** - 6/4 & 6/5 - **2020 Mid-Atlantic Regional Road-E-O, Blossburg, PA**
- Review annual budget
- Nominating Committee presents Slate of Officers/Directors for election

July 2020

- **No Board Meeting**
- **POSTPONED** - Thursday, July 9, 10 am – **Natural Aquatic Life Treatment System Mini-Tech, Lebanon, PA**
- Wednesday 7/15, Article Deadline for Summer Edition of *The Keystone*

August 2020

- Thursday, 8/6, 10 am - **Board Meeting Conference Call**
- Distribute Summer Edition of *The Keystone*

September 2020

- **CANCELED** - 9/17 – 9/18, **21th Annual Joint Fall Conference, Hilton Harrisburg**
- **9/18, Chapter Annual Business Meeting and Election, TBD**
- Chapter Fiscal Year Ends

OLD BUSINESS

No old business.

NEW BUSINESS

The PROP conference will be virtual for 2020.

After a brief discussion, **Mr. Taylor** requested a motion to add Dayle Anderson and Chanda Martino to the Edward Jones account. Motion was made by **Mr. Sample** and seconded by **Mr. Lock**. Vote was called; motion passed unanimously.

NEXT MEETING

The next regularly scheduled meeting of the Keystone Chapter Board of Directors will be a conference call on August 6, 2020 at 10:00 am. All members are welcome.

ADJOURN

With no further business to address, a motion was made to adjourn the meeting at 11:01 am. Motion made by **Mr. Lock** and seconded by **Mr. Lambert**. Vote was called; motion passed unanimously.

Respectfully Submitted,

Chanda Martino

Administrative and Marketing Director