

On August 6, 2020 at 10:03 am, the Keystone Chapter of SWANA Board of Directors Meeting was called to order by **Mr. Sweeney**. Meeting was a conference call. Those in attendance were:

Officers	Board of Directors		Committee Chairs, Members, Visitors
Sean Sweeney	Mike Engel	Bob Watts	Chanda Martino
Michele Nestor	Jill Hamill	Denise Wessels	
Tom Lock	Scott McGrath	Carolyn Witwer	
Dayle Anderson	Chuck Raudenbush		

Not present: Bryan Wehler, Dan Brown, Jim Lambert, Elizabeth Osbourne, Scot Sample

SECRETARY'S REPORT

Mr. Lock presented the minutes from the June 4, 2020 Board of Directors Meeting. A motion was made by **Ms. Witwer** to approve the minutes as presented. **Ms. Hamill** seconded. Vote was called; the motion passed unanimously.

The June 4, 2020 Board of Directors Meeting minutes are attached and hereto made part of the minutes.

TREASURER'S REPORT

Ms. Anderson reviewed the Treasurer's Reports.

Motion was made by **Mr. Raudenbush** to approve the Treasurer's Report and transactions from June 1 through June 31, 2020, as presented. **Ms. Witwer** seconded. Vote was called; the motion passed unanimously.

A motion was requested to approve the Administrative and Marketing Director invoice for July 1 through July 31, 2020, for \$655.30. Motion made by **Mr. Engel** and seconded by **Mr. Lock**. Vote was called; motion passed unanimously.

The Treasurer's Report and Administrative and Marketing Director invoice are attached and hereto made part of the minutes.

COMMITTEE REPORTS

Advisory Board

Advisory Board Report is attached and hereto made part of the minutes.

Articles & Bylaws

No report.

Communications & Newsletter

The Summer edition of the newsletter will be released in August.

Legislative & Policy

Following a brief discussion, **Mr. Raudenbush** made a motion to have the Chapter support SWANA involvement in the US Plastics Pact. **Mr. Watts** seconded. Vote was called; motion passed unanimously. **Mr. Raudenbush** will communicate the Chapter's support to SWANA.

Mr. Raudenbush shared his experience with the PROP virtual conference. A brief discussion followed.

Membership & Marketing

There was a discussion about automatic membership reminders. Corporate memberships were discussed; currently SWANA International has no interest in offering corporate memberships.

Personnel & Nominating

Mr. Lock presented the 2020 BOD Officers and Directors Election Ballot. A motion was made to approve the ballot as presented. **Ms. Witwer** so moved; **Ms. Hamill** seconded. Vote was called; motion passed unanimously.

The 2020 BOD Officers and Directors Election Ballot is attached and hereto made part of the minutes.

Fall Conference

The 2020 Fall Conference has been cancelled due to COVID-19. The dates for next year are September 8 & 9, 2021.

Mini-Tech Seminars

Ms. Wessels will verify that GLRA can provide a socially distant space to hold the mini-tech on September 17 and individual bag lunches will be provided.

There was a brief discussion regarding online mini-techs for the Fall Conference speakers.

Road-E-O

No decisions regarding the 2021 Road-E-O will be made until after the January SWANA International meeting.

Safety

The new Safety Coordinator at LCRMS is still interested in a Hauler Outreach for 2020.

Scholarships

SWANA International is still reviewing the 40 applications submitted by the Chapters.

Young Professionals

No report.

Strategic Planning

Discussion regarding possible changes to 2021 plans if no change in COVID.

CHAPTER CALENDAR

August 2020

- Thursday, 8/6, 10 am - **Board Meeting Conference Call**
- Distribute Summer Edition of *The Keystone*

September 2020

- **CANCELED** - 9/17 – 9/18, **21th Annual Joint Fall Conference**, Hilton Harrisburg
- Thursday, 9/17, 10 am, **Natural Aquatic Life Treatment System Mini-Technical Seminar**, Greater Lebanon Refuse Authority
- Friday, 9/18, 1 pm, **Chapter Annual Business Meeting and Election**, web meeting
- Chapter Fiscal Year Ends

OLD BUSINESS

No old business.

NEW BUSINESS

No new business.

NEXT MEETING

The next regularly scheduled meeting of the Keystone Chapter Board of Directors will be a web meeting on September 18, 2020 at 1:00 pm. All members are welcome.

ADJOURN

With no further business to address, a motion was made to adjourn the meeting at 10:55 am. Motion made by **Mr. Lock** and seconded by **Ms. Witwer**. Vote was called; motion passed unanimously.

Respectfully Submitted,

Chanda Martino

Administrative and Marketing Director

MEMORANDUM

TO: KEYSTONE SWANA Board of Directors

August 06, 2020

SUBJECT: Treasurer's Report

1. Balance Sheet as of July 31, 2020
2. Transactions by Account from:
 - a. June 1 through June 30, 2020
 - b. July 1 through July 31, 2020
3. Account Reconciliations
 - a. First Citizens June 30, 2020
 - b. First Citizens July 31, 2020
 - c. Edward Jones March 28 through May 29, 2020
 - d. Edward Jones May 30 through June 26, 2020
 - e. Edward Jones June 27 through July 31, 2020

A MOTION is requested to approve the Treasure's Reports and all transactions from June 1 through July 31, 2020.

4. Administrative and Marketing Director Invoice and Timesheet (for the period of July 1 through July 31, 2020).

A MOTION is requested to approve the payment of the Administrative and Marketing Director's Invoice of \$655.30 as presented.

DAYLE L. ANDERSON,
TREASURER (INTERIM)

PA Keystone Chapter of Solid Waste Association of N.America

08/04/20

Summary Balance Sheet

Accrual Basis

As of July 31, 2020

	<u>Jul 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	81,550.54
Accounts Receivable	8,415.00
Other Current Assets	185.01
	<hr/>
Total Current Assets	90,150.55
	<hr/>
TOTAL ASSETS	90,150.55
	<hr/> <hr/>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	-141.13
	<hr/>
Total Current Liabilities	-141.13
	<hr/>
Total Liabilities	-141.13
	<hr/>
Equity	90,291.68
	<hr/>
TOTAL LIABILITIES & EQUITY	90,150.55
	<hr/> <hr/>

PA Keystone Chapter of Solid Waste Association of N.America Transactions by Account Treasurers Report

Type	Date	Num	Name	Memo	Amount
1003 · First Citizens					
Deposit	06/03/2020			Deposit	15.00
Bill Pmt -Check	06/03/2020	EFT	US Postal Service	Stamps- BOO...	-22.00
Bill Pmt -Check	06/04/2020	1067	Chanda Martino	May Admin & ...	-937.96
Bill Pmt -Check	06/04/2020	1068	SEK	Inv 135037 dat...	-800.00
Deposit	06/04/2020			Deposit	30.00
Bill Pmt -Check	06/12/2020	1070	Cole Santangelo - Penn...	Scholarship A...	-1,500.00
Bill Pmt -Check	06/12/2020	1069	Jacob Simms - Drexel U...	Scholarship A...	-1,500.00
Bill Pmt -Check	06/12/2020	1072	Joshua Groff - Franklin ...	Scholarship A...	-750.00
Bill Pmt -Check	06/12/2020	1071	Keith White - Temple U...	Scholarship A...	-1,500.00
Bill Pmt -Check	06/12/2020	1073	Michael Dougherty - PA ...	Scholarship A...	-750.00
Deposit	06/22/2020			Deposit	969.00
Bill Pmt -Check	06/25/2020	EFT	Phone.com, Inc	ACH Payment...	-14.79
Total 1003 · First Citizens					-6,760.75
1005 · Edward Jones					
Deposit	06/26/2020			Deposit	601.98
Total 1005 · Edward Jones					601.98
TOTAL					-6,158.77

**PA Keystone Chapter of Solid Waste Association of N.America
Transactions by Account Treasurers Report**

Type	Date	Num	Name	Memo	Amount
1003 · First Citizens					
Bill Pmt -Check	07/02/2020	EFT	LAW PAY	June CC Fees	-1.87
Bill Pmt -Check	07/21/2020	1075	Chanda Martino		-803.82
Bill Pmt -Check	07/21/2020	1074	SWANA National	Chapter D&O a...	-1,341.40
Deposit	07/21/2020			June Members...	706.60
Bill Pmt -Check	07/27/2020	EFT	Phone.com, Inc	ACH Payment...	-15.38
Total 1003 · First Citizens					-1,455.87
1005 · Edward Jones					
Deposit	07/31/2020			Deposit	257.03
Total 1005 · Edward Jones					257.03
TOTAL					-1,198.84

Reconciliation Summary

1003 · First Citizens, Period Ending 06/30/2020

	<u>Jun 30, 20</u>
Beginning Balance	60,587.32
Cleared Transactions	
Checks and Payments - 4 items	-1,774.75
Deposits and Credits - 3 items	1,014.00
	<u>-760.75</u>
Total Cleared Transactions	-760.75
Cleared Balance	<u>59,826.57</u>
Uncleared Transactions	
Checks and Payments - 5 items	-6,000.00
Deposits and Credits - 1 item	700.00
	<u>-5,300.00</u>
Total Uncleared Transactions	-5,300.00
Register Balance as of 06/30/2020	<u>54,526.57</u>
New Transactions	
Checks and Payments - 2 items	-2,145.22
	<u>-2,145.22</u>
Total New Transactions	-2,145.22
Ending Balance	<u>52,381.35</u>

PA Keystone Chapter of Solid Waste Association of N.America

Reconciliation Detail

1003 · First Citizens, Period Ending 06/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						60,587.32
Cleared Transactions						
Checks and Payments - 4 items						
Bill Pmt -Check	06/03/2020	EFT	US Postal Service	X	-22.00	-22.00
Bill Pmt -Check	06/04/2020	1067	Chanda Martino	X	-937.96	-959.96
Bill Pmt -Check	06/04/2020	1068	SEK	X	-800.00	-1,759.96
Bill Pmt -Check	06/25/2020	EFT	Phone.com, Inc	X	-14.79	-1,774.75
Total Checks and Payments					-1,774.75	-1,774.75
Deposits and Credits - 3 items						
Deposit	06/03/2020			X	15.00	15.00
Deposit	06/04/2020			X	30.00	45.00
Deposit	06/22/2020			X	969.00	1,014.00
Total Deposits and Credits					1,014.00	1,014.00
Total Cleared Transactions					-760.75	-760.75
Cleared Balance					-760.75	59,826.57
Uncleared Transactions						
Checks and Payments - 5 items						
Bill Pmt -Check	06/12/2020	1069	Jacob Simms - Drex...		-1,500.00	-1,500.00
Bill Pmt -Check	06/12/2020	1070	Cole Santangelo - P...		-1,500.00	-3,000.00
Bill Pmt -Check	06/12/2020	1071	Keith White - Templ...		-1,500.00	-4,500.00
Bill Pmt -Check	06/12/2020	1073	Michael Dougherty - ...		-750.00	-5,250.00
Bill Pmt -Check	06/12/2020	1072	Joshua Groff - Frank...		-750.00	-6,000.00
Total Checks and Payments					-6,000.00	-6,000.00
Deposits and Credits - 1 item						
Deposit	07/12/2019				700.00	700.00
Total Deposits and Credits					700.00	700.00
Total Uncleared Transactions					-5,300.00	-5,300.00
Register Balance as of 06/30/2020					-6,060.75	54,526.57
New Transactions						
Checks and Payments - 2 items						
Bill Pmt -Check	07/21/2020	1074	SWANA National		-1,341.40	-1,341.40
Bill Pmt -Check	07/21/2020	1075	Chanda Martino		-803.82	-2,145.22
Total Checks and Payments					-2,145.22	-2,145.22
Total New Transactions					-2,145.22	-2,145.22
Ending Balance					-8,205.97	52,381.35

PA Keystone Chapter of Solid Waste Association of N.America
Reconciliation Summary
1003 · First Citizens, Period Ending 07/31/2020

	<u>Jul 31, 20</u>
Beginning Balance	59,826.57
Cleared Transactions	
Checks and Payments - 7 items	-6,071.07
Deposits and Credits - 1 item	706.60
Total Cleared Transactions	<u>-5,364.47</u>
Cleared Balance	<u>54,462.10</u>
Uncleared Transactions	
Checks and Payments - 2 items	-2,091.40
Deposits and Credits - 1 item	700.00
Total Uncleared Transactions	<u>-1,391.40</u>
Register Balance as of 07/31/2020	<u>53,070.70</u>
Ending Balance	53,070.70

PA Keystone Chapter of Solid Waste Association of N.America

08/04/20

Reconciliation Detail

1003 · First Citizens, Period Ending 07/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						59,826.57
Cleared Transactions						
Checks and Payments - 7 items						
Bill Pmt -Check	06/12/2020	1070	Cole Santangelo - P...	X	-1,500.00	-1,500.00
Bill Pmt -Check	06/12/2020	1069	Jacob Simms - Drex...	X	-1,500.00	-3,000.00
Bill Pmt -Check	06/12/2020	1071	Keith White - Templ...	X	-1,500.00	-4,500.00
Bill Pmt -Check	06/12/2020	1072	Joshua Groff - Frank...	X	-750.00	-5,250.00
Bill Pmt -Check	07/02/2020	EFT	LAW PAY	X	-1.87	-5,251.87
Bill Pmt -Check	07/21/2020	1075	Chanda Martino	X	-803.82	-6,055.69
Bill Pmt -Check	07/27/2020	EFT	Phone.com, Inc	X	-15.38	-6,071.07
Total Checks and Payments					-6,071.07	-6,071.07
Deposits and Credits - 1 item						
Deposit	07/21/2020			X	706.60	706.60
Total Deposits and Credits					706.60	706.60
Total Cleared Transactions					-5,364.47	-5,364.47
Cleared Balance					-5,364.47	54,462.10
Uncleared Transactions						
Checks and Payments - 2 items						
Bill Pmt -Check	06/12/2020	1073	Michael Dougherty -...		-750.00	-750.00
Bill Pmt -Check	07/21/2020	1074	SWANA National		-1,341.40	-2,091.40
Total Checks and Payments					-2,091.40	-2,091.40
Deposits and Credits - 1 item						
Deposit	07/12/2019				700.00	700.00
Total Deposits and Credits					700.00	700.00
Total Uncleared Transactions					-1,391.40	-1,391.40
Register Balance as of 07/31/2020					-6,755.87	53,070.70
Ending Balance					-6,755.87	53,070.70

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PA Keystone Chapter of Solid Waste Association of N.America

08/04/20

Reconciliation Summary

1005 · Edward Jones, Period Ending 05/29/2020

	<u>May 29, 20</u>
Beginning Balance	53,038.79
Cleared Transactions	
Deposits and Credits - 1 item	<u>212.79</u>
Total Cleared Transactions	<u>212.79</u>
Cleared Balance	<u>53,251.58</u>
Register Balance as of 05/29/2020	53,251.58
Ending Balance	53,251.58

Reconciliation Detail

1005 · Edward Jones, Period Ending 05/29/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						53,038.79
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	05/29/2020			X	212.79	212.79
Total Deposits and Credits					212.79	212.79
Total Cleared Transactions					212.79	212.79
Cleared Balance					212.79	53,251.58
Register Balance as of 05/29/2020					212.79	53,251.58
Ending Balance					212.79	53,251.58

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08/04/20

PA Keystone Chapter of Solid Waste Association of N.America

Reconciliation Summary

1005 · Edward Jones, Period Ending 06/26/2020

	<u>Jun 26, 20</u>
Beginning Balance	53,251.58
Cleared Transactions	
Deposits and Credits - 1 item	<u>601.98</u>
Total Cleared Transactions	<u>601.98</u>
Cleared Balance	<u>53,853.56</u>
Register Balance as of 06/26/2020	53,853.56
Ending Balance	53,853.56

PA Keystone Chapter of Solid Waste Association of N.America

Reconciliation Detail

1003 · First Citizens, Period Ending 06/30/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						60,587.32
Cleared Transactions						
Checks and Payments - 4 items						
Bill Pmt -Check	06/03/2020	EFT	US Postal Service	X	-22.00	-22.00
Bill Pmt -Check	06/04/2020	1067	Chanda Martino	X	-937.96	-959.96
Bill Pmt -Check	06/04/2020	1068	SEK	X	-800.00	-1,759.96
Bill Pmt -Check	06/25/2020	EFT	Phone.com, Inc	X	-14.79	-1,774.75
Total Checks and Payments					-1,774.75	-1,774.75
Deposits and Credits - 3 items						
Deposit	06/03/2020			X	15.00	15.00
Deposit	06/04/2020			X	30.00	45.00
Deposit	06/22/2020			X	969.00	1,014.00
Total Deposits and Credits					1,014.00	1,014.00
Total Cleared Transactions					-760.75	-760.75
Cleared Balance					-760.75	59,826.57
Uncleared Transactions						
Checks and Payments - 5 items						
Bill Pmt -Check	06/12/2020	1069	Jacob Simms - Drex...		-1,500.00	-1,500.00
Bill Pmt -Check	06/12/2020	1070	Cole Santangelo - P...		-1,500.00	-3,000.00
Bill Pmt -Check	06/12/2020	1071	Keith White - Templ...		-1,500.00	-4,500.00
Bill Pmt -Check	06/12/2020	1073	Michael Dougherty - ...		-750.00	-5,250.00
Bill Pmt -Check	06/12/2020	1072	Joshua Groff - Frank...		-750.00	-6,000.00
Total Checks and Payments					-6,000.00	-6,000.00
Deposits and Credits - 1 item						
Deposit	07/12/2019				700.00	700.00
Total Deposits and Credits					700.00	700.00
Total Uncleared Transactions					-5,300.00	-5,300.00
Register Balance as of 06/30/2020					-6,060.75	54,526.57
New Transactions						
Checks and Payments - 2 items						
Bill Pmt -Check	07/21/2020	1074	SWANA National		-1,341.40	-1,341.40
Bill Pmt -Check	07/21/2020	1075	Chanda Martino		-803.82	-2,145.22
Total Checks and Payments					-2,145.22	-2,145.22
Total New Transactions					-2,145.22	-2,145.22
Ending Balance					-8,205.97	52,381.35

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08/04/20

PA Keystone Chapter of Solid Waste Association of N.America

Reconciliation Summary

1005 · Edward Jones, Period Ending 07/31/2020

	<u>Jul 31, 20</u>
Beginning Balance	53,853.56
Cleared Transactions	
Deposits and Credits - 1 item	<u>257.03</u>
Total Cleared Transactions	<u>257.03</u>
Cleared Balance	<u>54,110.59</u>
Register Balance as of 07/31/2020	54,110.59
Ending Balance	54,110.59

PA Keystone Chapter of Solid Waste Association of N.America

Reconciliation Detail

1005 · Edward Jones, Period Ending 07/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						53,853.56
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	07/31/2020			X	257.03	257.03
Total Deposits and Credits					257.03	257.03
Total Cleared Transactions					257.03	257.03
Cleared Balance					257.03	54,110.59
Register Balance as of 07/31/2020					257.03	54,110.59
Ending Balance					257.03	54,110.59



Bill To

Date: 8/3/2020

Pennsylvania Keystone Chapter of SWANA
1610 Russell Road, Lebanon, PA 17046

Admin & Marketing	Amount
Hours for July 1, 2020 - July 31, 2020	\$556.95
Mileage	\$8.35
Phone	\$60.00
Internet	\$30.00
Total Admin & Marketing	\$655.30

Expenses	Amount
	\$0.00
Total Expenses	\$0.00

July Total: **\$655.30**

**Pennsylvania Keystone Chapter of SWANA
Administrative and Marketing Director**

July 1 , 2020 - July 31 , 2020

Date	Mileage		General	Fall Conf	Rodeo	MiniTech	Total Hours
1-Jul		email, timesheet, invoice	1				1
6-Jul	7.2	GLRA - mail, Ed Jones, email, monthly financial docs, schol photos, website mods	1.5				1.5
7-Jul		email, ed jones call, timesheet, invoice	2				2
9-Jul	7.2	GLRA - mail, storage	0.75				0.75
13-Jul		email, call	0.5				0.5
16-Jul		bylaws emails, monthly docs, invoice, timesheet	1.25				1.25
22-Jul		email, scan edward jones doc and send	0.75				0.75
24-Jul		meeting prep, email, ballot & bios prep	2				2
27-Jul		bylaws email to lawyer, website mod	0.75				0.75
28-Jul		newsletter email and items, scholarship, website mods, email	1.5				1.5
29-Jul		scholarship emails, website mods, timesheet, invoice,	2				2
30-Jul		added new members to db, newsletter email, email	1				1
							0
Total July Hours			15	0	0	0	15
Total Miles 14.4			\$ 556.95	\$ -	\$ -	\$ -	

TIME	\$ 556.95
MILEAGE	\$ 8.35
PHONE	\$ 60.00
INTERNET	\$ 30.00
JULY TOTAL	\$ 655.30

1st QTD Hours	90.25	15.5	8.25	8.75	122.75
2nd QTD Hours	63	0.5	0	1.75	65.25
3rd QTD Hours	15.25	0	0	0	15.25
4th QTD Hours	0	0	0	0	0
YTD hours	168.5	16	8.25	10.5	203.25

Advisory Board Report August 6, 2020

Recent Activity

- Mid-year Highlights:
 - Membership, Events and Education are the primary sources of revenue.
 - Did not receive PPP loan
 - FY2020 is expected to have a loss of \$78,000
 - FY2021 is budgeting a \$319,801 loss
 - Membership was 11,440 in April – paying membership is declining
 - Offering short-term extensions to members affected by COVID-19
 - Senior Staff have taken salary reductions of 10 to 15 percent
 - No cost of living or merit increases in FY2021
 - Hiring freeze and reduced benefits
 - Planning to open a line of credit
 - They do not anticipate paying back the Board Restricted funds in FY2021
 - Stopped contributions to retirement accounts
 - Looking at reducing the size of their office space
 - SWANApalooza lost many sponsors, some have transferred to Wastecon on next year's SOAR
 - Revenue expected from Wastecon has been revised downward
 - Glad – almost 200 applications \$2,500 for front line collection workers that have died and \$500 for those impacted
- SWANA submitted statements on recycling challenges to the US Senate Committee of Environment and Public Works
- I have been reappointed to the SWANA Awards Committee
- SWANA was working with FEMA to distribute free cloth facial coverings – FEMA will not be supplying face coverings
- SWANA received \$434,767 from the federal PPP program
- SWANA investment account did well over the last year, the value dropped to \$1,992,302 from \$2,286,031 the previous year but this was better than expected since they withdrew \$500,000 to cover operating expenses

Calendar of Events:

Future WASTECONs & SOARs:

2020: Dallas – WASTECON December 7-10

2021: Kansas City – SOAR (Sustainability Operations Actions and Resources – replaces SWANApalooza going forward) April 12-15

2021: Orlando – November 1-4

2024: Orlando – TBD



FROM: Jesse Maxwell, Advocacy & Safety Senior Manager, SWANA
TO: SWANA Core Advocacy Group
DATE: July 29, 2020
SUBJECT: **U.S. Plastics Pact – Ellen MacArthur Foundation**

SWANA has been invited to join the U.S. Plastics Pact, one of several new national and cross-border initiatives established to put the [Ellen MacArthur Foundation's New Plastics Economy](#) initiative into action to address plastic waste and pollution at its source. SWANA signed on as an endorser of the [New Plastics Economy Global Commitment](#) in 2018.

The U.S. Plastics Pact joins pacts established in the UK, France, Chile, the Netherlands, South Africa, Portugal, and the EU to implement region specific goals. Each Pact is led by a local organization that unites governments, businesses, and citizens behind a common vision with an ambitious set of local targets. The U.S. Pact development has been guided by the Ellen MacArthur Foundation, World Wildlife Fund, and The Recycling Partnership, with The Recycling Partnership taking the lead role.

As a signatory of the U.S. Plastics Pact, SWANA would support the organization's efforts to bring together key stakeholders to implement solutions towards a circular economy for plastic. This includes supporting ambition targets developed by Global Commitment signatories, key stakeholders and other interested participants. These targets are:

TARGET 1: Define a list of packaging that is to be designated as problematic or unnecessary by 2021 and take measures to eliminate them by 2025.

TARGET 2: By 2025, all plastic packaging is 100% reusable, recyclable, or compostable.

TARGET 3: Undertake ambitious actions to effectively recycle or compost 50% of plastic packaging by 2025.

TARGET 4: By 2025, the average recycled content or responsibly sourced bio-based content in plastic packaging will be 30%.

Should SWANA sign the U.S. Plastics Pact, our organization would be expected to:

- Designate a Point of Contact ("POC") representative to actively participate in working groups when relevant to their business or organization and/or for the development of the U.S. Pact [*Jesse Maxwell would likely serve as POC*];
- Constructively support the U.S. Pact and actively work toward its goals, objectives, and 2025 targets;
- Work collaboratively, addressing the different challenges associated with achieving a circular economy for plastic with all players in the value chain;
- Have high ethical standards and act responsibly with honesty, integrity, respect, and transparency while keeping within the boundaries of anti-trust and confidentiality;

- Participate in the annual vote (one vote per Activator) to elect new members of the Advisory Council, as proposed by the Steering Committee;
- Be an active part of the conversation by participating in scheduled meetings and workstreams where applicable; and,
- Promote the U.S. Pact as a member on social media and elsewhere in accordance with the U.S. Pact's brand guidelines.

As a not-for-profit organization, SWANA would not pay membership dues to the organization. SWANA would also have different requirements as a signatory compared to for-profit organizations. These are:

- Support progress toward achieving U.S. Pact targets by incorporating them into organizational goals where possible and by actively collaborating with other stakeholders from across the value chain in relevant U.S. workstreams and activities;
- Participate in and contribute to U.S. Pact working groups/workstreams based on organizational expertise;
- Participate in grant-funded pilot project implementation with government agencies, non-governmental organizations ("NGOs"), and private entities to support action-oriented progress toward the targets, such as infrastructure improvements or education and outreach;
- Participate in regular Activator meetings, either in-person or virtually;
- Conduct and/or participate in multi-stakeholder engagement, research, and best practices sharing throughout the U.S. Pact stakeholder network (and more broadly as applicable);
- Engage with citizens through education campaigns, as applicable to the organization's reach;
- Assist in furthering the mission of the U.S. Pact by sharing approved news and information in accordance with the U.S. Pact's brand guidelines; and,
- Report annually on individual organizational progress toward U.S. Pact targets (to be shared publicly) using the Beyond Supply Chain qualitative survey as part of WWF's ReSource: Plastic Footprint Tracker.

As a Core Advocacy Group member, you are asked to please review the U.S. Plastics Pact material and consult with your Chapter or Technical Division as appropriate. Below you will find links to additional documents for your review, including a copy of the signatory document SWANA would sign.

- [FAQ](#)
- [Non-profit signatory document](#)
- [Supplemental information](#)

Please provide any feedback regarding SWANA participation in the U.S. Plastics Pact by **Friday, August 7**. If you have any questions or would like to discuss further, don't hesitate to contact me directly. Should SWANA join the U.S. Plastics Pact and you would be interested in participating more directly, please let me know as well.

cc: David Biderman

BALLOT

2020 KEYSTONE SWANA ELECTION OF OFFICERS AND DIRECTORS

VOTING DEADLINE: SEPTEMBER 18, 2020

The SWANA Keystone Board of Directors recommends the following individuals for Keystone Chapter Board of Directors for a two-year term 2020-2022:

CHAPTER OFFICERS:

President: Michele Nestor, Nestor Resources _____
Vice President: Denise Wessels, SCS Engineers _____
Secretary: Tom Lock, SCS Field Services _____
Treasurer: Matthew Foltz, Civil & Environmental Consultants _____

PRIVATE SECTOR DIRECTOR: Two Vacant Positions (Vote for Two)

Bryan Largent, ARM Group _____
Jill Hamill, Civil & Environmental Consultants _____
Carolyn Witwer, Penn Waste _____

PUBLIC SECTOR DIRECTOR: Two Vacant Positions (Vote for Two)

Scott McGrath, City of Philadelphia _____
Scot Sample, Northern Tier Solid Waste Authority _____

YOUNG PROFESSIONALS DIRECTOR: One Vacant Position (Vote for One)

Brandon Comer, T and M Associates _____

CHAPTER INTERNATIONAL BOARD MEMBER: One Vacant Position (Vote for One)

Robert Watts, Chester County Solid Waste Authority _____

WRITE IN NOMINATION (Name) _____ (Position) _____
(Name) _____ (Position) _____

The undersigned member in good standing hereby appoints the Secretary as his/her proxy to represent said member at the membership annual meeting on September 18, 2020. It is understood that the Secretary will report the tally of ballots cast.

NAME: _____

SIGNATURE: _____

Please return your ballot to: Chanda Martino, Administrative and Marketing Director
Email: chanda@keystoneswana.org
Mail: Keystone SWANA, 1610 Russell Road, Lebanon, PA 17046
Ballots must be received no later than Friday, September 18, 2020 at the Annual Meeting.

Pennsylvania Keystone Chapter SWANA FY 2019 – 2020 Calendar

August 2020

- Thursday, 8/6, 10 am - **Board Meeting Conference Call**
- Distribute Summer Edition of *The Keystone*

September 2020

- Thursday, 9/17, 10 am – **Natural Aquatic Life Treatment System Mini-Technical Session**, Greater Lebanon Refuse Authority
- Friday 9/18, 1 pm - **Chapter Annual Business Meeting and Election**, Conference Call
- Chapter Fiscal Year Ends

October 2020

- Thursday, 10/1, 10 am - **Board Meeting Conference Call**
- SWANA 3-day Managing Composting Programs Certification Course?