

On June 3, 2021 at 10:06 am, the Keystone Chapter of SWANA Board of Directors Meeting was called to order by **Ms. Nestor**. Meeting was a video conference call. Those in attendance were:

Officers	Board of Directors	Committee Chairs, Members, Visitors	
Michele Nestor	Dan Brown	Elizabeth Osborne	Chanda Martino
Denise Wessels	Mike Engel	Chuck Raudenbush	
Tom Lock	Jill Hamill	Bob Watts	
Sean Sweeney	Don Isabella	Carolyn Witwer	
	Scott McGrath		

Not present: Brandon Comer, Jim Lambert, Scot Sample

SECRETARY'S REPORT

Mr. Lock presented the minutes from the May 6, 2021 Board of Directors Meeting. A motion was made by **Ms. Nestor** to approve the minutes with recommended edits. **Ms. Wessels** seconded. Vote was called; the motion passed unanimously.

The May 6, 2021 Board of Directors Meeting minutes are attached and hereto made part of the minutes.

TREASURER'S REPORT

No report.

Ms. Nestor called an Executive Session at 10:09 am to discuss Treasurer position. Motion to adjourn Executive Session made at 10:33 am by **Mr. Sweeney** and seconded by **Mr. Watts**. Vote was called; motion passed unanimously.

A motion was requested to approve payment of the Administrative and Marketing Director invoice for May in the amount of \$652.83. Motion made by **Ms. Witwer** and seconded by **Mr. Sweeney**. Vote was called; the motion passed unanimously.

The Administrative and Marketing Director invoice are attached and hereto made part of the minutes.

COMMITTEE REPORTS

Advisory Board & Road-E-O

Mr. Watts reviewed the Advisory Board Report.

Advisory Board Report is attached and hereto made part of the minutes.

Articles & Bylaws

No report.

Communications & Newsletter

No report.

Legislative & Policy

Mr. Raudenbush discussed the Controlled Devices legislation and suggested a letter be sent to express the Chapter's stand on the issue. He will circulate a draft. There was a brief discussion regarding Bio Mass.

Membership & Marketing

No report.

Personnel & Nominating

Mr. Lock will be presenting the slate of nominees at the August Board Meeting.

Fall Conference

Ms. Nestor presented plans for two events in the spring of 2022. PWIA is in support of both events and both will be held at the Hilton. The first will potentially be a recycling event in March and the second event is a Safety Summit in May. **Ms. Osborne** will be spearheading the Safety Summit. Possibilities include an 8 am start with continental breakfast and a Young Professionals event the night before.

Mini-Tech Seminars

There are two upcoming mini-technical sessions: July 27 at Lanchester Landfill and August 24 at MillFair Landfill. Registration is open for both events.

Safety

No report.

Scholarships

Mr. Brown presented the Scholarship Committee's recommendations for this year's scholarship recipients. **Mr. Raudenbush** made a motion to approve disbursement of the \$6,000 in scholarship funds as presented in the attached report. **Ms. Hamill** seconded. Vote was called; motion passed unanimously.

Scholarship Report is attached and hereto made part of the minutes.

Young Professionals

No report.

Strategic Planning

No report.

CHAPTER CALENDAR

June 2021

- Thursday, 6/3, 10 am - **Board Meeting Conference Call**
- 6/1, Deadline for submittal of Grant H. Flint Scholarship recommendations to SWANA
- Nominating Committee presents Slate of Officers and Directors for election

July 2021

- **No Board Meeting**
- Wednesday 7/15, Article Deadline for Summer Edition of The Keystone

August 2021

- Thursday, 8/5, 10 am - **Board Meeting Conference Call**
- Tuesday, 8/24, 10 am – Millfair Compost & Recycling Center Mini-Technical Seminar, Erie
- Distribute Summer Edition of *The Keystone*

September 2021

- **9/9, Chapter Annual Business Meeting and Election**, 10 am
- Chapter Fiscal Year Ends

OLD BUSINESS

No Old Business.

NEW BUSINESS

Mr. Raudenbush shared his retirement from Waste Management effective July 1, 2021.

NEXT MEETING

The next regularly scheduled meeting of the Keystone Chapter Board of Directors will be a video conference meeting on August 5, 2021 at 10:00 am. All members are welcome.

ADJOURN

With no further business to address, a motion was made to adjourn the meeting at 10:47 am. Motion made by **Mr. Lock** and seconded by **Mr. Watts**. Vote was called; motion passed unanimously.

Respectfully Submitted,

Chanda Martino

Administrative and Marketing Director

PA KEYSTONE CHAPTER OF SWANA
 MATTHEW RYAN FOLTZ
 1610 RUSSELL ROAD
 LEBANON PA 17046

***** CHECKING ACCOUNT *****

Account Title: PA KEYSTONE CHAPTER OF SWANA
 MATTHEW RYAN FOLTZ

Hometown Business Ckg South		Number of Enclosures	2
Account Number	@XXXXXXXXXX@2202	Statement Dates	5/03/21 thru 5/31/21
Previous Balance	56,662.54	Days in the statement period	29
1 Deposits/Credits	1,543.20	Average Ledger	56,457.50
3 Checks/Debits	3,667.18	Average Collected	56,457.50
Service Charge	.00		
Interest Paid	.00		
Current Balance	54,538.56		

----- Activity in Date Order -----

Date	Description		Amount	Balance
5/11	DDA B/P 2154 05/10/21 00569108		13.25-	56,649.29
	MSFT *<E0800EJ			
	MSBILL.INFO WA			
	Card# 3377			
5/12	Check 1035		723.93-	55,925.36
5/13	SWANA SWANA CCD		1,543.20	57,468.56
	APR21 DUES			
	P911027785			
5/25	Check 1036		2,930.00-	54,538.56

----- Summary By Check Number -----

Date	Check No	Amount	Date	Check No	Amount
5/12	1035	723.93	5/25	1036	2,930.00

* Denotes missing check numbers

* * * END OF STATEMENT * * *

PORTFOLIO ANALYSIS

May 25, 2021

PREPARED FOR

PENNSYLVANIA KEYSTONE CHAPTER

PORTFOLIO OBJECTIVE: **Income Focus**

Account(s) Included

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>ACCOUNT TYPE DESCRIPTION</u>
185-21078	PENNSYLVANIA KEYSTONE CHAPTER	SELECT-Corporation

Account(s) Not Included

No Accounts Excluded

This report includes assets held at Edward Jones and certain assets held at a vendor for which Edward Jones is broker of record. It excludes Non-ERISA retirement plans, certain 529 plans and certain variable annuities.

The office of:

Steven B Goodhue
Financial Advisor
(717) 866-2747

Important Disclosures

Prepared for: PENNSYLVANIA KEYSTONE CHAPTER

Page 2 of 7

A variety of investments may help you reach your investment goals. These investments may have different costs, which impact our compensation and, as a result, create a conflict of interest. For more details please ask your financial advisor or visit edwardjones.com/compensation.

For additional information on the scope and terms of your relationship with Edward Jones and your financial advisor as well as the services we offer, please see our Client Relationship Summary and Important Information About Our Brokerage Services documents as well as other important information which can be found at www.edwardjones.com/disclosures/reg-bi-form-crs.

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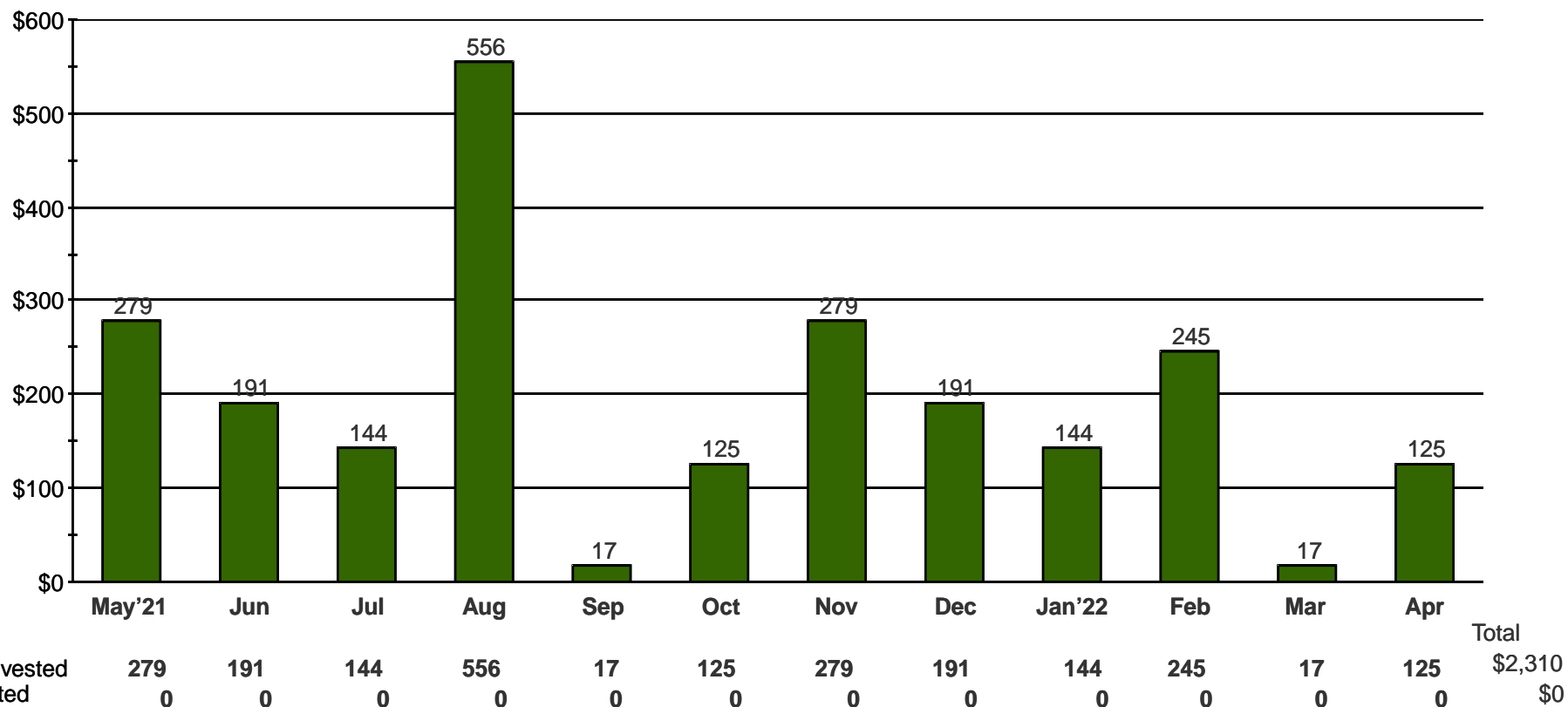
Income Bar Chart

Portfolio Objective: Income Focus

Steven B Goodhue
Financial Advisor
(717) 866-2747

Prepared for: PENNSYLVANIA KEYSTONE CHAPTER
Account Number: 185-21078

May 25, 2021



Estimated investment income : \$2,310.08
Portfolio total : \$55,451.54

Income/Dividends can be decreased or totally eliminated at any time.

While the information presented in this report is believed to be reliable, its accuracy is not guaranteed. It is not intended to replace official records such as transaction confirmations and periodic account statements. Income projections are based on currently available data and do not take into account the commissions, fees or related expenses. It should not be relied upon for cost basis information or to prepare tax returns. Edward Jones has attempted to estimate the annual income and annual yield that might be expected from the portfolio being presented. These estimates are based on historical interest and dividend information and may vary from actual income earned by the account and that might appear in other reports provided by Edward Jones. Additional important disclosures can be found at edwardjones.com/disclosures and edwardjones.com/estimated.

Income Analysis

Portfolio Objective: Income Focus

Steven B Goodhue
Financial Advisor
(717) 866-2747

Prepared for: PENNSYLVANIA KEYSTONE CHAPTER
Account Number: 185-21078

May 25, 2021

Held By	Quantity	Investment Name	Coupon Rate	Maturity Date	Current Value	Projected Income Sources												Annual Income	Tax Info
						May '21	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan '22	Feb	Mar	Apr		
Cash and Cash Equivalent																			
J	415	CASH	0.01%		416														
		Total			\$416														

Income																			
J	10000	MERCED CA UN HIGH SCH DIST B1	6.22%	08/01/21	10,101				311								311		
J	5000	WEST CONTRA COSTA CA UNI SCH	6.55%	08/01/24	5,709				164					164			328		
J	5000	MEMPHIS TN GO RFDG SER 2014B	5.00%	04/01/27	5,645					125					125		250	F	
J	5000	MODESTO CA CITY SCHS JT PWRS	7.00%	06/01/27	6,431		175					175					350		
J	5000	LOS ANGELES CA UNI SCH BAB GO	5.75%	07/01/29	6,245			144					144				288		
J	5000	COOK CNTY IL GO BUILD AMER BDS	6.36%	11/15/33	6,730	159						159					318		
J	5000	ADAMS CNTY IL SCH DIST #172 GO	3.25%	02/01/36	5,319				81					81			163	F	
J	5000	ILLINOIS FIN AUTH REV SER A	4.12%	11/15/37	5,599	103						103					206	F	
J	1000	GS BANK FORMERLY GE CAPITAL CD	3.30%	11/15/23	1,077	17						17					33		
J	1000	GS BANK FORMERLY GE CAPITAL CD	3.30%	03/14/24	1,080					17					17		33		
J	1000	STATE BANK OF INDIA CD	3.10%	12/05/24	1,100		16						16				31		
		Total (income not reinvested)			\$55,037	\$279	\$191	\$144	\$556	\$17	\$125	\$279	\$191	\$144	\$245	\$17	\$125	\$2,311	
		Grand total (income not reinvested)			\$55,452	\$279	\$191	\$144	\$556	\$17	\$125	\$279	\$191	\$144	\$245	\$17	\$125	\$2,310	

Overall Portfolio Total (Including Assets Excluded from Diversification) **\$55,452**

Projected Annual Income: \$2,310.08 Tax Deferred Income: \$0.00

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Income Analysis

Portfolio Objective: Income Focus

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Steven B Goodhue
Financial Advisor
(717) 866-2747

Prepared for: PENNSYLVANIA KEYSTONE CHAPTER
Account Number: 185-21078

May 25, 2021

Tax Free Income:		Income Subject to Tax:	
Federal	\$618.76	Federal Tax	\$1,691.32

Tax Info: (F) Federal tax-exempt

NOTE: Projections are based on historical income payments. Monthly income amounts have been rounded to the nearest dollar.

Income/Dividends can be decreased or totally eliminated at any time.

The income reflected in this report may also be subject to state and local income tax based upon the applicable state and local law where the client resides. The information provided in this report is for informational purposes only and does not constitute tax advice. Clients should consult their tax professional and state/local tax authority to determine how this information may apply to the client's specific situation.

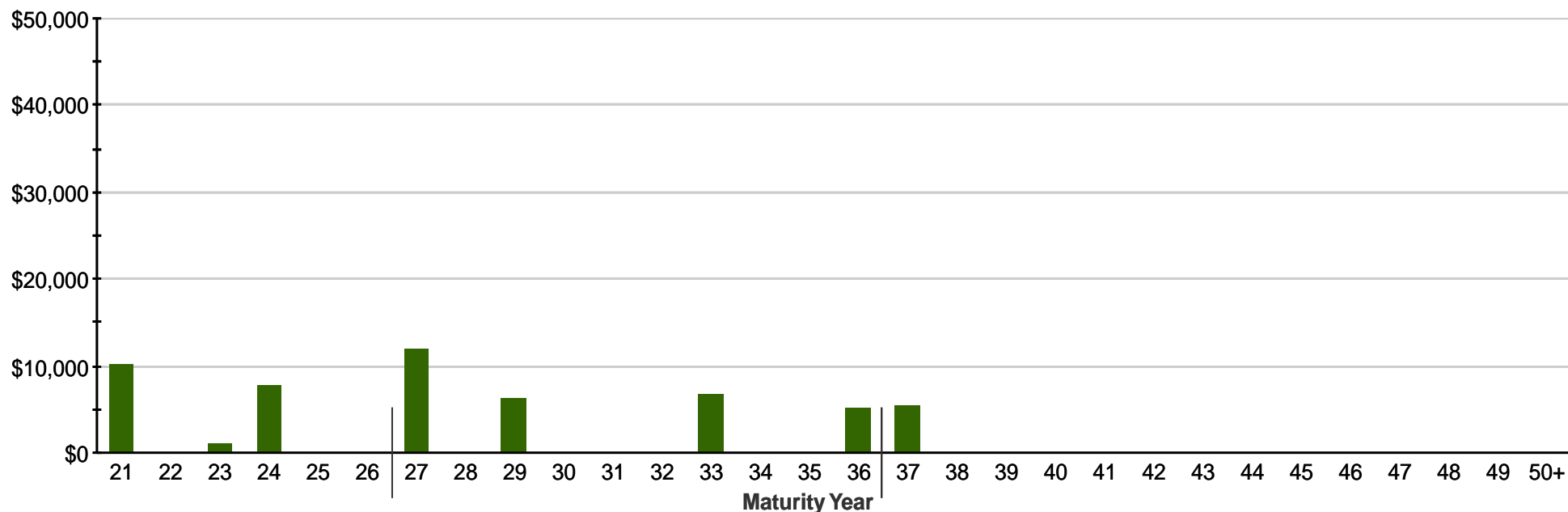
Laddering Maturity Bar Chart

Portfolio Objective: Income Focus

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Account Number: 185-21078

May 25, 2021



	Actual	Suggested Range
Short Term		
Maturing in 0 to 5 years (2021 – 2026)	\$19,067.49 34.65%	30 – 40%
Intermediate Term		
Maturing in 6 to 15 years (2027 – 2036)	\$30,369.60 55.18%	40 – 50%
Long Term		
Maturing after 16 years (2037 – 2050+)	\$5,598.95 10.17%	15 – 25%
Portfolio total with maturities	\$55,036.04	
Portfolio Total	\$55,451.54	

Fixed Income by Product Type Detail

Portfolio Objective: Income Focus

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Steven B Goodhue
Financial Advisor
(717) 866-2747Prepared for: PENNSYLVANIA KEYSTONE CHAPTER
Account Number: 185-21078

May 25, 2021

Held By	Quantity	Coupon Rate	Investment Name	Maturity Date	Sector	Percent Of Category	Credit Rating S&P Moody's Fitch			Current Price	Value	Percent Of Portfolio
Certificates of Deposit												
J	1000	3.30%	GS BANK FORMERLY GE CAPITAL CD	11/15/23						107.696	1,077	1.94%
J	1000	3.30%	GS BANK FORMERLY GE CAPITAL CD	03/14/24						108.028	1,080	1.95%
J	1000	3.10%	STATE BANK OF INDIA CD	12/05/24						110.050	1,101	1.98%
			Total								\$3,258	5.87%
Municipal Bonds												
J	10000	6.22%	MERCED CA UN HIGH SCH DIST B1	08/01/21	General Obligation	19.51%	A+	NR	AA-	101.006	10,101	18.22%
J	5000	6.55%	WEST CONTRA COSTA CA UNI SCH	08/01/24	General Obligation	11.03%	AA	A1	A+	114.183	5,709	10.30%
J	5000	5.00%	MEMPHIS TN GO RFDG SER 2014B	04/01/27	General Obligation	10.90%	AA	Aa2		112.893	5,645	10.18%
J	5000	5.75%	LOS ANGELES CA UNI SCH BAB GO	07/01/29	General Obligation	12.06%	A+	Aa3		124.906	6,245	11.26%
J	5000	6.36%	COOK CNTY IL GO BUILD AMER BDS	11/15/33	General Obligation	13.00%	A+	A2	A+	134.606	6,730	12.14%
J	5000	3.25%	ADAMS CNTY IL SCH DIST #172 GO	02/01/36	General Obligation	10.27%	AA	NR		106.373	5,319	9.59%
			General Obligation (suggested range 30 – 80%)			76.77%					\$39,749	71.68%
J	5000	7.00%	MODESTO CA CITY SCHS JT PWRS	06/01/27	Education	12.42%	NR	A1		128.614	6,431	11.60%
			Education (suggested range < 10%)			12.42%					\$6,431	11.60%
J	5000	4.12%	ILLINOIS FIN AUTH REV SER A	11/15/37	Health Care	10.81%	A	A3	WD	111.979	5,599	10.10%
			Health Care (suggested range < 5%)			10.81%					\$5,599	10.10%
			Municipal Total			100.00%					\$51,778	93.38%
			Income Total								\$55,036	99.25%
Overall Portfolio Total (Including Assets Excluded from Diversification)											\$55,452	



Bill To

Date: 6/1/2021

Pennsylvania Keystone Chapter of SWANA
1610 Russell Road, Lebanon, PA 17046

Admin & Marketing	Amount
Hours for May 1, 2021 - May 31, 2021	\$554.48
Mileage	\$8.35
Phone	\$60.00
Internet	\$30.00
Total Admin & Marketing	\$652.83

Column1	Amount
Total	

May Total: **\$652.83**

**Pennsylvania Keystone Chapter of SWANA
Administrative and Marketing Director**

May 1, 2021 - May 31, 2021

Date	Mileage		General	Fall Conf	Roadeo	MiniTech	Total Hours
1-May		scholarship email	0.25				0.25
3-May	7.2	GLRA - mail, minutes, website update, email, safety update, expiring members email	2				2
4-May		email, monthly docs, phone invoice troubleshoot, BOD reports	1				1
5-May		meeting packet, email, timesheet, invoice	1.75				1.75
6-May		BOD meeting, meeting prep, email	2.25				2.25
18-May		emails, call w pres	1.5				1.5
24-May	7.2	GLRA - mail, email, advocacy alert, financial docs, BOD meeting prep	2.5				2.5
27-May		BOD meeting prep, email, website update	3.25				3.25
							0
							0
							0
Total May Hours			14.5	0	0	0	14.5
Total Miles	14.4		\$ 554.48	\$ -	\$ -	\$ -	

TIME	\$ 554.48
MILEAGE	\$ 8.35
PHONE	\$ 60.00
INTERNET	\$ 30.00
MAY TOTAL	\$ 652.83

1st QTD Hours	81.5	0.5	0	0	82
2nd QTD Hours	55.75	0.25	0	1.75	57.75
3rd QTD Hours	29	0.25	0	10.75	40
4th QTD Hours	0	0	0	0	0
YTD hours	166.25	1	0	12.5	179.75

Advisory Board Report June 3, 2021

Recent Activity

- SWANA's Finance Committee is not proposing to increase dues for the 3rd year in a row
- It continues to be a challenge to retain members
- David Biderman has been appointed to the Department of Commerce's Environmental Technologies Trade Advisory Committee

Future WASTECONs & SOARs:

2021: SOAR (Sustainability Operations Actions and Resources – replaces SWANApalooza going forward) will be held virtually :

- June 15, 2021 – Virtual Sustainable Materials Management Summit
- June 17, 2021 – Virtual Landfill Challenges Summit

Cost will be \$99.00 each

2021: WASTECON Orlando – November 1-4

2022: SOAR Kansas City – March 21-24, 2022

2024: WASTECON Dallas – October 21-24, 2024



908 N 2nd Street | Harrisburg PA 17102 | 717.441.6049

Amy Mazzella di Bosco, President
Meghan Fogarty, Vice President
Lisa Covatta, Secretary
William Bedics, Treasurer
Scott McGrath, Ex Officio
Jennifer Summers, Executive Director

May 18, 2021

The Honorable Tom Wolf
Governor of Pennsylvania
508 Main Capitol Building
Harrisburg, PA 17120

Dear Governor Wolf,

RE: Regular Session 2021-2022 House Bill 255
Placing Special Funds Including the Recycling Fund into the General Fund

Despite the many good reasons for dedicated funds, the legislature has more and more often dipped into these “savings accounts” to balance the General Fund budget. Currently, House Bill 255 looks yet again to redirect special funds. This legislation would bypass the deposit of these funds into separate special fund accounts and deposit such funds directly into the general fund.

- ✓ One of those special funds, the Recycling Fund, established by the Municipal Waste Planning, Recycling and Waste Reduction Act (Act 101 of 1988), mandated a number of waste management and recycling responsibilities to a multitude of municipalities (cities, townships, boroughs, & counties) across the state. **Without these funds 475 local municipalities and all 67 counties are left with another unfunded mandate.**
- ✓ **The Recycling Fund is insufficient and does not meet the needs of these mandated communities. Removing the special designation will remove the protection designated to these funds; further diminishing state grant offerings.** The Department of Environmental Protection (Department), the state agency designated in Act 101 to annually report the status of this fund to the legislature, has provided testimony¹ indicating that there are fewer available funds to distribute so they have adjusted how much is distributed, and added additional requirements to access those funds.
- ✓ **There is a false idea that there are surpluses in the Recycling Fund when in reality these are encumbered funds set aside for mandated communities.** As such they have been a regular target of fund balance raids for filling the state budget deficits².

- ✓ In addition to the \$115 million taken from the Recycling Fund in the 1990s, just short of \$100 million has been taken from the State Recycling Fund in the last dozen years:
 - 2008/09 - \$15 million
 - 2016/17 - \$9 million
 - 2017/18 - \$15 million
 - 2019/20 - \$10 million
 - 2020/21 - \$50 million

This latest raid of \$50 million is by far the most impactful one to date and will impact the ability of the Department to award future recycling grants.

- ✓ **There are a number of complexities to recycling:**
 - Significant market swings and contamination issues have impacted recycling economics.
 - Challenges of special waste programs (especially the Covered Device Recycling Act or Act 108 of 2010) have left a significant portion of the state's population with very limited and expensive options for the recycling of electronics and other special wastes.³
- ✓ **When you support recycling programs you are supporting Pennsylvania's economy and the jobs that these associated industries provide to our local residents.** If recycling programs are forced to close due to lack of funding then the feedstock that these programs supply to our state's recycling industries comes to a halt. In 2017, Pennsylvania Recycling Markets Center (RMC) released an economic study⁴ that evaluated the economic impact of recycling within our state. The Pennsylvania recycling industry and marketplace:
 - Supported 175,586 jobs
 - Stimulated \$50.9 billion in sales
 - Produced \$511.2 billion in wages.
 - Wages were 23% above the Pennsylvania average
 - \$22.6 billion was contributed to PA's Gross State Product
 - \$4.4 billion was paid in federal, state, and local taxes.

Recycling's significance to the state's economy is significant and the Recycling Fund's investments have benefitted us environmentally and economically. The loss of program funding brought about by House Bill 255 undermines those investments.

The General Assembly has set aside special dedicated funding, like the Recycling Fund, for important programs for many decades, reasoning that:

- The program is important enough that a steady funding stream should be in place.
- It is especially important that programs which need consistent funding and investments don't see wild fluctuations in that funding brought about by the peaks and valleys of legislative interests and the vagaries of year-to-year funding struggles.
- Special revenue funds provide an extra level of accountability and transparency ensuring that specific fees will go toward that intended purpose.

Let's remember why these funds exist and endeavor to preserve, rather than undermine them.

Sincerely,

Veronica Harris
Legislative Committee Chairperson
Professional Recyclers of Pennsylvania
VHarris@MontcoPA.org
Phone: 610-278-3744

Jennifer Summers
Executive Director
Professional Recyclers of Pennsylvania
Jennifer@PROPrecycles.org
Phone: 717-441-6049

Cc Lt. Governor John Fetterman
Sponsor Rep. Seth Grove
House Appropriations Committee

¹ Deputy Secretary for Waste, Air, Radiation and Remediation, testimony before the Joint Legislative Conservation Committee on the Municipal Waste Planning, Recycling and Waste Reduction Act on June 13, 2017

² Gueorgui Tochev, Budget Analyst Budget Primer, Recycling Fund, House Appropriations Committee September 6, 2019

³ The Current State of Recycling in Pennsylvania: An article from County Commissioners Association of PA's Pennsylvania County News magazine, Spring 2020

⁴ The Economic Contributions of Recycling to the Pennsylvania Economy: A report of the Pennsylvania Recycling Markets Center, June 2017

Keystone SWANA Chapter Board of Directors:

The Keystone SWANA Chapter received four (4) applications for the Category I scholarship for graduating high school seniors that have been accepted for enrollment in a junior college, four-year college, or a university.

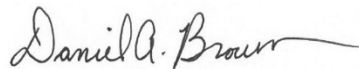
All applications were submitted to the Keystone SWANA Chapter before or on the due date of May 1, 2021. All three committee members (Tom Lock, Denise Wessels, Bob Watts, Chuck Raudenbush and Dan Brown) evaluated all four applications and graded applications based on academics, community activities, and extracurricular activities. Lastly, each applicant was required to write a one-page discussion on the applicant's view on the roles of a solid waste management aspect in addressing an environmental issue currently in the news.

The results of the committee's recommendations are as follows for each applicant's percentage of the allocated scholarship funds:

Cat I Final Recommendations	Applicant	Scholarship %	Scholarship Amount
1	Jacob Martino	30%	\$1,900.00
2	Victoria Tafuto	27%	\$1,600.00
3	Nicholas Wigle	26%	\$1,500.00
4	Mason Casey	17%	\$1,000.00
Total		100.0%	\$6,000.00

The committee determined that the four (4) candidates provided exemplary academics, community service, extracurricular activity, and current views of the solid waste industry to evenly divide the total scholarship amount approved for 2021.

Respectfully submitted,



Daniel Brown

Keystone SWANA Scholarship Committee Chair

Pennsylvania Keystone Chapter SWANA FY 2020 – 2021 Calendar

June 2021

- Thursday, 6/3, 10 am - **Board Meeting Conference Call**
- 6/1, Deadline for submittal of Grant H. Flint Scholarship recommendations to SWANA
- Nominating Committee presents Slate of Officers and Directors for election

July 2021

- **No Board Meeting**
- Wednesday 7/15, Article Deadline for Summer Edition of *The Keystone*
- Tuesday, 7/27, 10 am - **Unique Projects Tour at Lanchester Landfill**

August 2021

- Thursday, 8/5, 10 am - **Board Meeting Conference Call**
- Distribute Summer Edition of *The Keystone*

September 2021

- Thursday, 9/9, 10 am - **Chapter Annual Business Meeting and Election**
- Chapter Fiscal Year Ends

FY 2021 – 2022 Calendar

October 2021

- Chapter fiscal year begins
- **No Board Meeting**
- Treasurer prepares fiscal audit packets

November 2021

- Thursday, 11/4, 10 am - **Board Meeting, Conference Call**
- Audit Committee meeting, immediately following Board Meeting
- 11/15, Article Deadline for Winter Edition of *The Keystone*
- Treasurer submits Chapter financial report to the accountant
- Plan to renew Administrative & Marketing Director Contract for next year

December 2021

- **No Board Meeting**
- Distribute Winter Edition of *The Keystone*

March/May – 2022 Safety Summit, Recycling Event