

On April 7, 2022, at 10:03 am, the Keystone Chapter of SWANA Board of Directors Meeting was called to order by **Ms. Nestor**. Meeting was a video conference call. Those in attendance were:

Officers	Board of Directors	Committee Chairs, Members, Visitors
Michele Nestor	Brandon Comer	Chuck Raudenbush
Denise Wessels	Dan Fellon	Scot Sample
Tom Lock	Jill Hamill	Chris Toevs
Bernie Rieder	Scott McGrath	Bob Watts
Sean Sweeney	Elizabeth Osborne	Carolyn Witwer

Not present: Dan Brown, Mike Brubaker

SECRETARY'S REPORT

Mr. Lock presented the minutes from the March 3, 2022 Board of Directors Meeting.

Motion was made by **Ms. Witwer** to approve the minutes with recommended edits. **Mr. Sample** seconded. Vote was called; the motion passed unanimously.

The March 3, 2022 Board of Directors Meeting minutes are attached and hereto made part of the minutes.

TREASURER'S REPORT

Mr. Rieder presented the Treasurer's Report.

A motion was made to approve the Treasurer's reports and transaction for March 1 through March 31, 2021, as presented. Motion made by **Mr. Sweeney** and seconded by **Mr. Fellon**. Vote was called and motion passed unanimously.

A motion was requested to approve payment of the March Business Manager invoice in the amount of \$2,799.94. Motion made by **Ms. Nestor** and seconded **Ms. Witwer**. Vote was called; the motion passed unanimously.

The Treasurer's Report and Business Manager invoice are attached and hereto made part of the minutes.

COMMITTEE REPORTS

Advisory Board & Safety

Ms. Osborne reviewed Advisory & Safety Report, including the SWANA SOAR report.

The Advisory & Safety Report is attached and hereto made part of the minutes.

Articles & Bylaws

No report.

Communications & Newsletter

No report.

Legislative & Policy

Mr. Raudenbush reviewed the reapportionment that has been finalized.

Ms. Nestor discussed the Environmental Justice Policy. Forward all comments to Michele.

Membership & Marketing

No report.

Personnel & Nominating

Call for Nominees email will be distributed in April. Positions up election are: 2 Public Sector Directors, 2 Private Sector Directors, Young Professionals Director, President, Vice-President, Treasurer, and Secretary.

Fall Conference

Ms. Nestor gave a brief review of the Recycling Summit financials and the event in general. Roughly \$900 is left after paying the hotel bill.

Topics for Fall Conference and Safety Summit are welcome; contact Ms. Nestor. A pre-conference training speaker is still needed for the Fall Conference. Jesse Maxwell will be presenting at the Safety Summit and a state trooper out of Lancaster will be speaking about DOT compliance.

Mini-Tech Seminars

Ms. Wessels discussed upcoming mini-technical seminars including the June 1 mini-tech at LCSWMA highlighting some of their recent projects.

Road-E-O

The National Road-E-O will be October 14 & 15 in El Paso, Texas.

Scholarships

The deadline to submit an application is May 2, 2022.

Strategic Planning

No report.

Young Professionals

An email will be sent to invite YPs to the reception the evening prior to the Safety Summit.

CHAPTER CALENDAR

March 2022

- Thursday, 3/3, 10 am - **Board Meeting Conference Call**
- 3/14 & 3/15, **Recycling Summit, Hilton Harrisburg**
- 3/15, Article Deadline for Spring Edition of *The Keystone*

April 2022

- Thursday, 4/7, 10 am - **Board Meeting Conference Call**
- Distribute Spring Edition of *The Keystone*

May 2022

- 5/1, Chapter Scholarship Application Deadline
- Thursday, 5/5, 10 am - **Board Meeting, TBD**
- 5/12 & 5/13, **2022 Mid-Atlantic Regional Road-E-O, Elkton, MD**
- 5/17 & 5/18, **Safety Summit, Hilton Harrisburg**

June 2022

- Thursday, 6/2, 10 am - **Board Meeting Conference Call**
- 6/1, Deadline for submittal of Grant H. Flint Scholarship recommendations to SWANA
- Nominating Committee presents Slate of Officers and Directors for election

July 2022

- **No Board Meeting**
- Wednesday 7/15, Article Deadline for Summer Edition of The Keystone

August 2022

- Thursday, 8/4, 10 am - **Board Meeting Conference Call**
- Distribute Summer Edition of *The Keystone*

September 2022

- 9/7 & 9/8, **Annual Joint Fall Conference, Hilton Harrisburg**
- 9/8, **Chapter Annual Business Meeting and Election** immediately following Fall Conference
- Chapter Fiscal Year Ends

OLD BUSINESS

None

NEW BUSINESS

Discussion regarding an in-person meeting for May Board meeting. Wayne Township or Chester County.

NEXT MEETING

The next regularly scheduled meeting of the Keystone Chapter Board of Directors will be an in-person meeting on May 5, 2022, at 10:00 am. All members are welcome.

ADJOURN

With no further business to address, a motion was made to adjourn at 10:45 am. Motion was made by **Mr. Raudenbush** and seconded by **Mr. Lock**. Vote was called and motion passed unanimously.

Respectfully Submitted,

Chanda Martino
Business Manager

Keystone SWANA Treasurer's Report

MARCH 2022

Prepared by Chanda Martino, Business Manager

Reviewed/Presented by Bernie Rieder, Treasurer

April 5, 2022

1. Balance Sheet as of Mar 31
2. Transaction Detail by Account Mar 1 through Mar 31

A **MOTION** is requested to approve the Treasurer's Reports and all transactions March 1 through March 31, 2022.

3. Business Manager March invoice for \$2,799.94.

A **MOTION** is requested to approve the Business Manager invoice as presented.

Balance Sheet

As of March 31, 2022

	<u>Mar 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1003 · FCCB	68,252.98
1005 · Edward Jones	<u>53,223.67</u>
Total Checking/Savings	<u>121,476.65</u>
Total Current Assets	<u>121,476.65</u>
TOTAL ASSETS	<u>121,476.65</u>
LIABILITIES & EQUITY	
Equity	
30000 · Opening Balance Equity	30,928.95
3030 · Unrestricted Net Assets	70,267.52
Net Income	<u>20,280.18</u>
Total Equity	<u>121,476.65</u>
TOTAL LIABILITIES & EQUITY	<u>121,476.65</u>

PA Keystone Chapter of Solid Waste Association of N.America
Transaction Detail by Account

04/06/22

March 2022

Accrual Basis

Type	Date	Name	Memo	Amount
1003 · FCCB				
Deposit	03/01/2022		Deposit - Events	100.00
Bill Pmt -Check	03/02/2022	Chanda Martino	February 2022 Business Mana...	-1,877.05
Deposit	03/02/2022		Deposit	675.00
Check	03/02/2022	AffiniPay	merchant services fee - Feb 20...	-157.22
Deposit	03/03/2022		Deposit	125.00
Deposit	03/07/2022		Deposit	225.00
Deposit	03/09/2022		Deposit	425.00
Deposit	03/10/2022		Deposit	325.00
Check	03/10/2022	Staples	Name Tags, tag holders, tag cli...	-113.71
Check	03/10/2022	HP.com	Black Toner	-191.85
Deposit	03/11/2022		Deposit	700.00
Deposit	03/14/2022		Deposit	1,390.00
Deposit	03/15/2022		Deposit - Member Dues	1,993.60
Deposit	03/15/2022		Deposit	100.00
Deposit	03/16/2022		Deposit	1,425.00
Check	03/17/2022	Harrisburg Hilton	RS - C Martino hotel room	-184.95
Deposit	03/23/2022		Deposit - Event	125.00
Deposit	03/25/2022		Deposit - Events	800.00
Check	03/29/2022	Phone.com, Inc	Annual 800 service invoice	-160.92
Deposit	03/29/2022		Deposit - Event	100.00
Deposit	03/30/2022		Deposit - Events	1,190.00
Check	03/31/2022	SEK	SEK - Prep of annual tax forms...	-950.00
Deposit	03/31/2022		Deposit - Event	100.00
Total 1003 · FCCB				6,162.90
TOTAL				6,162.90



Bill To

Pennsylvania Keystone Chapter of SWANA
1610 Russell Road, Lebanon, PA 17046

Date: 4/1/2022

Description	Amount
Hours for March 1 - 31, 2022	\$2,650.56
Mileage	\$59.38
Phone	\$60.00
Internet	\$30.00
Total	\$2,799.94

Expenses	Amount
Total	

Total **\$2,799.94**

Pennsylvania Keystone Chapter of SWANA
Business Manager
MARCH 2022

Date	Mileage		General	Fall Conf	Roadeo	MiniTech	Total Hours
1-Mar	0	Roadeo reg, email	0.25	0	0.25	0	0.5
2-Mar	0	Roadeo call, finances, BOD meeting prep, filing	3.5	0	0.75	0	4.25
3-Mar	0	meet w TR, BOD meeting prep, BOD meeting, follow up from meeting	4	0	0	0	4
4-Mar	7.2	GLRA - mail, email, calendar edits, BOD files	2.75	0	0	0.5	3.25
7-Mar	7.2	GLRA - mail, storage, call for scholarship, RS registration, Roadeo reg and data entry	2	0	0.25	0.5	2.75
8-Mar	0	email, SEK invoice, RS registration, finances, RS prep	2.75	0	0	2.25	5
9-Mar	0	RS registrations, website design call, RS agenda, RS prep	3	0.25	0	0	3.25
10-Mar	0	email, RS ex reg, nametag design, sign in sheet, roadeo reg, call for website design, call	1.75	0.25	0.5	2.25	4.75
11-Mar	0	RS and FC emails	0.25	0.25	0	0.5	1
12-Mar	13.1	Staples - nametags, printing, email, RS reg, RS prep	1	0	0	3.25	4.25
13-Mar	0	event postcard design and printing	1	0.25	0	1.25	2.5
14-Mar	33.4	Hilton - Recycling Summit, email, printing	0	0	0	7.5	7.5
15-Mar	33.4	return from Hilton - Recycling Summit	0	0	0	9.5	9.5
17-Mar	0	website call, email, CEU call	0.5	0	0	0.25	0.75
21-Mar	0	CEU email, FC ex reg, RS revenue report, finances	0.5	0.5	0	0.75	1.75
22-Mar	0	finances, email	1.5	0	0	0	1.5
28-Mar	0	email, roadeo reg, MT addition, website mods, finances	1.25	0	0.25	0.5	2
29-Mar	7.2	GLRA - mail, minutes, roadeo updates website and event, email, BOD email, upcoming	3.75	0	0.5	0.5	4.75
30-Mar	0	roadeo updates, finances, email	1	0	0	0.25	1.25
31-Mar	0	email, roadeo reg, monthly filing	1.25	0	0	0.25	1.5

101.5 Total Miles

Total Hours	32	1.5	2.5	30	66.00
	\$ 1,285.12	\$ 60.24	\$ 100.40	\$ 1,204.80	

TIME	\$ 2,650.56
MILEAGE	\$ 59.38
PHONE	\$ 60.00
INTERNET	\$ 30.00
TOTAL	\$ 2,799.94

1st QTD Hours	92.75	22.75	9.5	45.75	170.75
2nd QTD Hours	3.25	0	0	0.5	3.75
3rd QTD Hours	0	0	0	0	0
4th QTD Hours	0	0	0	0	0
YTD hours	96	22.75	9.5	46.25	174.5

To: SWANA Board of Directors and Advisory Board
From: David Biderman
Date: March 28, 2022

This email provides an update on several SWANA-related activities. Thank you to all of you who came to Kansas City for the Board of Directors meeting and SOAR! It was terrific to see you in person! Let's make it a habit!

SOAR Recap

A big thank you to those of you who participated in SOAR last week in Kansas City, Missouri. The event was terrific and we received a lot of very positive feedback on the educational content, the 2 tours, training program, and the food (!) at the Convention Center. Thank you to the Kansas and Missouri chapters for hosting SOAR, and in particular, for a really excellent networking event on Wednesday evening. I hope everyone enjoyed their time in Kansas City.

Waste Advantage published a nice article about SOAR on Friday that I thought might interest you and others in your chapters and Technical Divisions. Please forward this article to members, including YPs!

<https://wasteadvantagemag.com/swanas-soar-conference-delivers-great-discussions-and-connects-professionals-across-industry/>

Safety

SWANA issued its annual Safety Report earlier this month, and the news for 2021 was very positive. We recorded a 46% decline in worker fatalities in 2021 in the United States and Canada compared to the previous year. Jesse Maxwell has sent the report to all of the Safety Ambassadors and the Safety Committee. I encourage you to review it and share it within your agencies, companies, chapters and Technical Divisions (and with the YPs). <https://swana.org/news/swana-news-archive/article/2022/03/18/swana-reports-dramatic-decrease-in-worker-fatalities-in-2021> SWANA's increased focus on safety appears to be making a difference, but we have a long way to go.

SWANA, its New Jersey and New York chapters, and OSHA Region 2 will be entering into a regional alliance to improve worker safety in the solid waste industry in mid-April. More information about this alliance will be forthcoming

Strategic Plan

The Board of Directors met on Sunday March 20 and approved the Strategic Plan's Goals and Objectives. We are providing a little more time for interested Board members to provide additional feedback on the 24 Strategies that have been identified. If you have any additional feedback on the Strategies, please provide it to Sara Bixby by April 1st.

Staff expects to present the Strategies to the BOD at the June BOD meeting for approval.

Advocacy

If you attended Nena Shaw's National Recycling Strategy session at SOAR, you saw the important role SWANA is playing in shaping the direction of EPA's Strategy. Several SWANA Technical Divisions will be

involved in providing some feedback to Nena and EPA on implementing the Strategy in the coming weeks and months.

SWANA will continue to urge EPA to expedite the application process for waste/recycling grant funding authorized by the Infrastructure Bill. At SOAR, Ms. Shaw advised that EPA will issue a Request for Information (RFI) in April seeking information on prioritize the funding (rural/urban, big/small, education/infrastructure, etc). Ms. Shaw reminded attendees that 40% of the grant funding in at least one of the funding “buckets” will be allocated to environmental justice communities under the J40 program. EPA hopes to have a grant application available in the Fall, and to start disbursing funds by the end of 2022 or in early 2023. SWANA will likely hold a webinar on how to apply for these grants later this year and intends to develop written guidance for members.

In addition, additional recycling legislation was introduced in the U.S. Senate earlier this month. This bill – The Recycling Infrastructure and Accessibility Act – seeks to promote recycling in rural communities. The bill calls for grant funding to support this effort but does not authorize funds. SWANA is identified as a supporter of the bill in the press release below

<https://www.epw.senate.gov/public/index.cfm/press-releases-republican?ID=19A4561A-0B36-490F-911F-31BF5D357663>

Upcoming Events

Many chapters are holding in-person events in the next few months. We hope you participate in those events. Several members of #TeamSWANA will be speaking at some of the upcoming chapter events, and we look forward to seeing you there.

SWANA is holding a Regional Training Center (RTC) in suburban Chicago on June 7-9. The updated MOLO, Recycling and Composting will be offered.

SWANA’s Board of Directors will be meeting on June 23-24 in Silver Spring, MD. The Advisory Board will not be meeting in Silver Spring. The Standing Committees will meet in advance of the BOD meeting. At the BOD meeting, we will congratulate Barry Shanoff, who is retiring from his position as SWANA General Counsel, effective June 30.

The BOD and the Advisory Board will meet in San Diego before WASTECON in early December. We will provide more specific information about dates/times this summer.

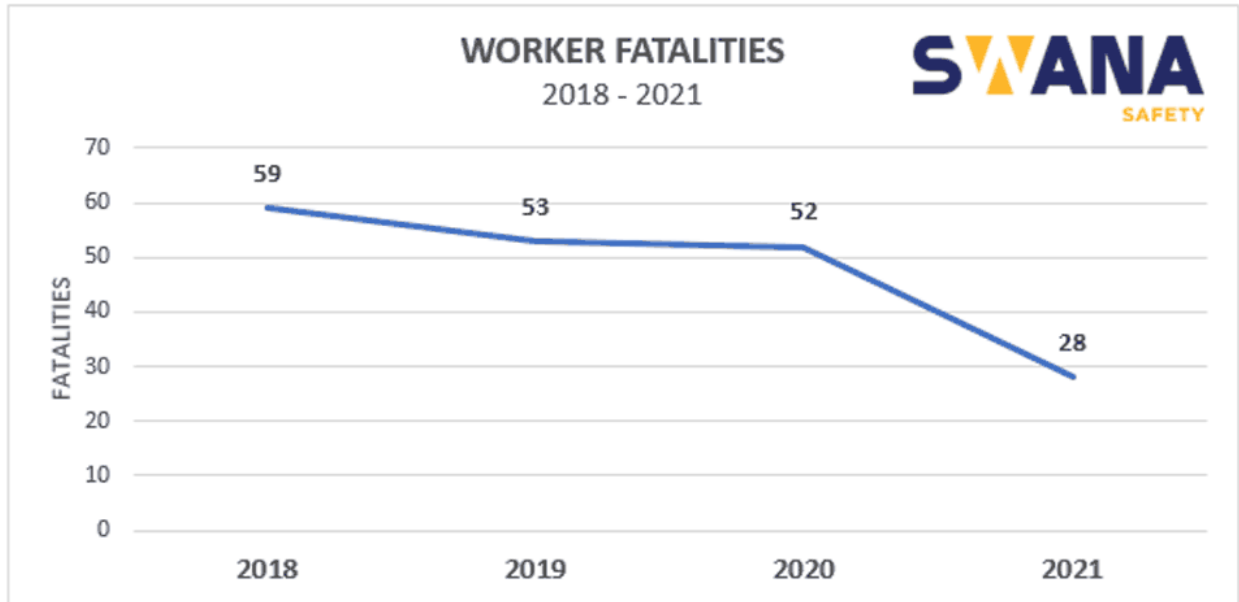
As always, please let me know if you have any questions or concerns. Thank you for being a leader in the leading solid waste association in both the United States and Canada!



FROM: Jesse Maxwell, Advocacy & Safety Senior Manager, SWANA
TO: SWANA Chapter Safety Ambassadors; Safety Committee
DATE: March 18, 2022
SUBJECT: **SWANA Reports Dramatic Decrease in Worker Fatalities in 2021**

Today, SWANA [reported](#) a significant reduction in solid waste worker deaths in 2021 in the United States and Canada. Industry fatalities fell by nearly 50 percent last year and continued a downward trend since 2018. The accelerated reduction in worker fatalities was [first noted by SWANA](#) in June 2021. Please share this information within the Chapters and other with other industry stakeholders.

As in years past, we expect this story to be picked up by numerous trade publications over the next several days. We will discuss the report as part of the Safety Ambassador meeting taking place Monday, March 21 at 2 PM CT at [SOAR](#). There is a call-in option in the invite for those who will not be there in-person.



While the total number of worker fatalities was down considerably, the leading causes of fatal incidents remained consistent. As in previous years, the most common cause of collection worker fatalities was their own truck (e.g., either falling off it, being struck by it, or the truck rolling over). Being struck by a 3rd party vehicle remains the third leading cause of death for collection workers, as in 2020. For post-collection workers, being struck by waste trucks and yellow iron led to half of all fatalities.

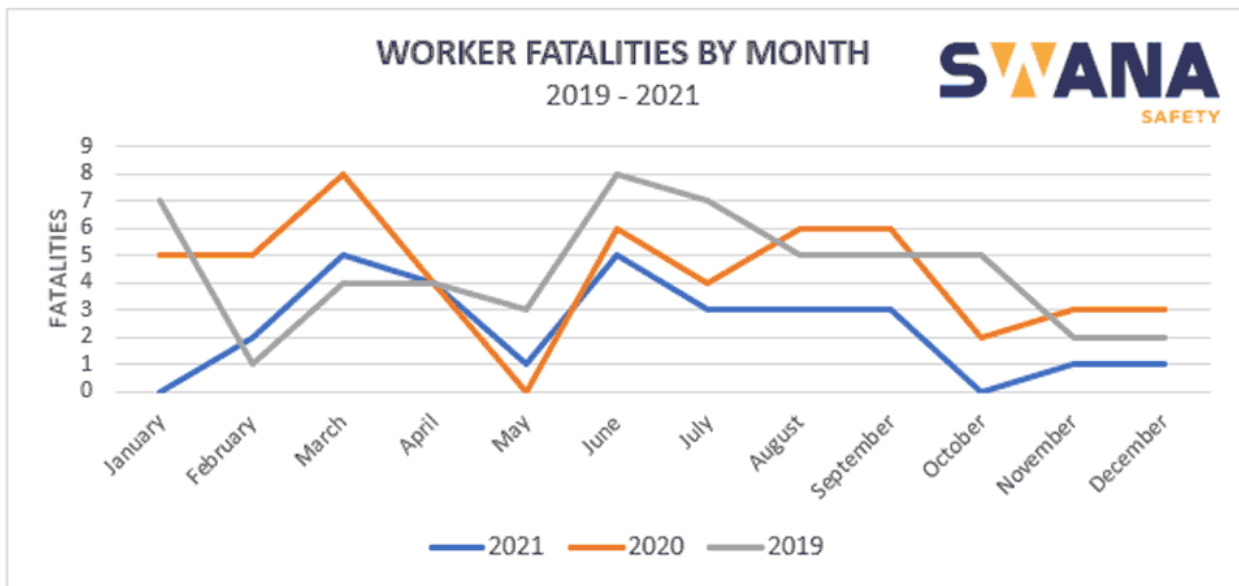
For Canada specifically, SWANA did not record any worker fatalities in 2021, compared to three in 2020 and four in 2019.

Approximately 80 percent of the worker fatalities occurred in collection. Seven states represent 64 percent of all worker fatalities in the U.S. and Canada last year: Texas, New York, Ohio, Kentucky, Maryland, North Carolina, and New Jersey.

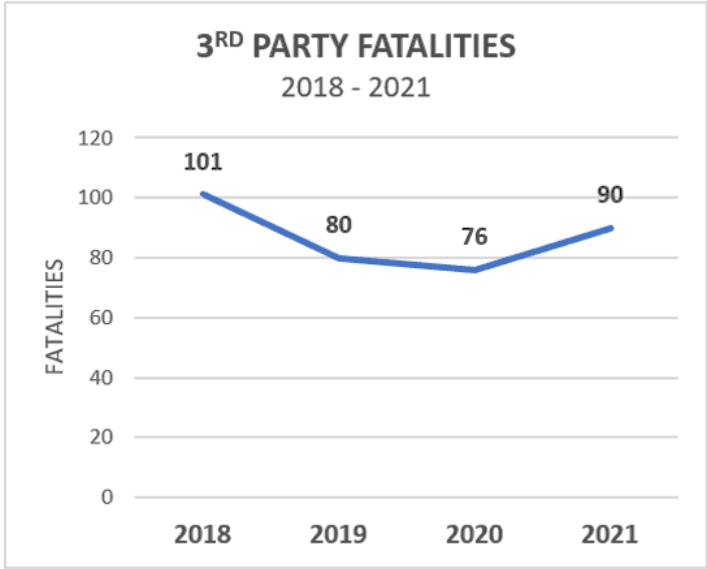


EVENT	FATALITIES
Struck by waste vehicle	7
Single vehicle crash	4
Struck by vehicle	3
Collision	2
Riding step	2
Medical event	2
Workplace violence	2
Other	6

Worker fatalities continue to follow similar trends over the past three years, with increases in March followed by a decrease into May. There is then a large jump in June and a gradual decline during the second half of the year. This information could help companies and local governments determine when safety training might be most effective.



In addition to worker fatalities, SWANA also tracks events in which a member of the public is killed in a solid waste related incident. Unfortunately, as has been widely reported, there was an increase in the overall number of vehicle-related fatalities in 2021, and the solid waste industry was not immune from this trend.



3rd PARTY	FATALITIES
Driver/Passenger	52
Pedestrian	20
Motorcyclist	8
Homeless Person	4
Other	3
Scooter Rider	2
Bicyclist	1

In nearly a third of these incidents, the driver of the other vehicle crossed the center line and struck a waste vehicle or ran into a waste vehicle while stopped. This suggests that distraction continues to be a contributor to a considerable number of 3rd party fatalities.

I look forward to working with you all to continue the reduction in worker fatalities and to reverse the trend in 3rd party fatalities through continued industry engagement, including more Hauler Safety Outreach events.

2022 Recycling Summit

March 14 & 15

82 attendees

8 exhibitors

32 people attended the reception the night before

Attendees: \$7,850

Exhibitors: \$1,500

Still Owe: \$450 (Rehrig)

Total Income: \$9,800

**Mini-tech Committee Report
March 2022**

Past Mini-techs

Scheduled Mini-techs

- June 1 - LCSWMA – landfill visual synthesis project, the Vertical Expansion project and natural succession initiative, removal of metal fines from incinerator ash – 6 signups so far

Planning Stages

- TBD – York County recycling plant upgrades

Other ideas

Radiation Monitoring

E-waste facility tour (GLRA facility after constructed)

Anaerobic Digester: Brubaker Farm Tour (Lancaster County), Reinhold Farm Tour (Juniata County) or City of Philadelphia digester, or Milton Sewer Authority?

Wind Defender (Elliot Pugh)

SWANA 3-day Managing Composting Programs Certification Course

- SWANA charges Chapter \$425/manual
- National rate is \$859 for members and \$1,059 for non-members, plus exam (\$250 members, \$400 non-members). Chapter can charge less.
- SWANA now offers as an online course – sent email to those interested in course to gauge interest in in-person vs. online.

Survey sent to all members – 20 responses to date (11 interested in course, 9 are not)

Interested and # of attendees (potential # of Attendees = 15-19)

- | | |
|--|------------------------------|
| • City of Pittsburgh (2 individuals responded) (2-4) | • Chestnut Hill Township (1) |
| • LCSWMA (1) | • Chrin (1) |
| • Centre County Recycling & Refuse Authority (3) | • City of Harrisburg (1-2) |
| • Allegheny County Health Dept. (1) | • Millcreek Township (1-3) |
| | • City of Lancaster (1) |
| | • CCSWA (3) |

Preferred Month: **October (12 responses)**

Potential Instructor: Jessica Moore, University of MD, Manager of Recycling and Administration – email sent to gauge interest – she’s checking with her chapter

What are we willing to pay the instructor?

Pennsylvania Keystone Chapter SWANA FY 2021 – 2022 Calendar

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- 4/15, Call for BOD nominees
- Distribute Spring Edition of *The Keystone*

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