

On April 6, 2023, at 10:03 am, the Keystone Chapter of SWANA Board of Directors Meeting was called to order by **Mr. Sample**. Meeting was virtual. Those in attendance were:

Officers	Board of Directors	Committee Chairs, Members, Visitors	
Scot Sample	Dan Brown	Elizabeth Osborne	Chanda Martino
Ashley Dobak	Brandon Comer	Scott McGrath	Scott Schoffner
Mike Brubaker	Skip Garner	Chris Toevs	
	Jill Hamill	Bob Watts	
		Carolyn Witwer	

Not present: Denise Wessels, Michele Nestor, Dan Fellon

SECRETARY'S REPORT

Ms. Dobak presented the minutes from the March 2, 2023, Board of Directors Meeting.

A motion was made by **Ms. Hamill** to approve the minutes with the no edits recommended. **Mr. Comer** seconded. Vote was called; the motion passed unanimously.

The March 2, 2023, Board of Directors Meeting minutes are attached and hereto made part of the minutes.

TREASURER'S REPORT

Ms. Martino presented the Treasurer's Report.

A motion was made to approve the Treasurer's reports and transactions for March 1 through March 31, 2023 as presented. Motion made by **Ms. Dobak** and seconded by **Ms. Witwer**. Vote was called and motion passed unanimously.

A motion was made to approve the March Business Manager invoice as presented. Motion was made by **Mr. Garner**, seconded by **Mr. Brown**. Vote was called; motion carried.

The Treasurer's Report and Business Manager invoice are attached and hereto made part of the minutes.

COMMITTEE REPORTS

Advisory Board & Safety

Ms. Osborne reviewed the submitted reports. The Goal One Town Hall has been postponed to May 25. Contact **Ms. Osborne** to attend the meeting.

The Advisory Board and Safety report is attached and hereto made part of the minutes.

Articles & Bylaws

Mr. McGrath reported SWANA has no record of another chapter using credit cards. More research will be done to determine if any are using credit cards.

Communications & Newsletter

The committee had a meeting to discuss modification of the newsletter to be more digital/mobile friendly and smaller and more frequent distribution.

Legislative & Policy

No report.

Membership & Marketing

The committee is working on a new newsletter format.

Personnel & Nominating

No report.

Fall Conference

No report.

Mini-Tech Seminars

There are two mini-technical seminars coming up. June 20 at Lanchester Landfill and July 18 at Rolling Hills Landfill. Online registration is open for both events.

Road-E-O

Registration for the 2023 Mid-Atlantic Regional Road-E-O is open. It will be held in Cecil County, Maryland on May 13, 2023. Volunteers and/or sponsors should contact David Horne, dhorne@ccgov.org.

Scholarships

2023 Scholarship applications are due May 1.

Young Professionals

The committee would like to have a YP event at the Fall Conference. **Mr. Comer** will contact **Ms. Nestor** to organize.

Strategic Planning

No Report.

CHAPTER CALENDAR

April 2023

- Thursday, 4/6, 10 am - **Board Meeting Conference Call**
- 4/15, Call for BOD nominees
- Distribute Spring Edition of *The Keystone*

May 2023

- 5/1, Chapter Scholarship Application Chapter Deadline
- Thursday, 5/4, 10 am - **Board Meeting, Lanchester Landfill, Narvon, PA**
- **5/18 & 5/19, 2022 Mid-Atlantic Regional Road-E-O, Elkton, MD**
- 5/31, BOD nominations Deadline

June 2023

- Thursday, 6/1, 10 am - **Board Meeting Conference Call**
- 6/1, Deadline for submittal of Grant H. Flint Scholarship recommendations to SWANA
- 6/2, Nominating Committee presents Slate of Officers and Directors for election
- **6/20, 10 am - GPS Technologies at the Landfill Mini-Technical Seminar, Narvon, PA**

July 2023

- **No Board Meeting**
- **7/18, 10 am – Leachate Reduction Using Wind Defender Mini-Technical Seminar, Boyertown, PA**
- Wednesday 7/15, Article Deadline for Summer Edition of *The Keystone*

August 2023

- Thursday, 8/3, 10 am - **Board Meeting Conference Call**
- Distribute Summer Edition of *The Keystone*

September 2023

- **9/6 & 9/7, Annual Joint Fall Conference, Hilton Harrisburg**
- **9/7, Chapter Annual Business Meeting and Election** immediately following Fall Conference
- Chapter Fiscal Year Ends

OLD BUSINESS

No Old Business

NEW BUSINESS

PennWest is having a reopening of their MERF in a couple weeks.

NEXT MEETING

The next regularly scheduled meeting of the Keystone Chapter Board of Directors will be at Lanchester Landfill on May 4, 2023, at 10:00 am. All members are welcome.

ADJOURN

With no further business to address, a motion was made by **Mr. Brubaker** to adjourn the meeting. **Mr. Comer** seconded. A vote was called, and the motion passed unanimously at 10:16 am.

Respectfully Submitted,

Chanda Martino
Business Manager

Keystone SWANA Treasurer's Report

APRIL 2023

Reviewed/Presented by Mike Brubaker, Treasurer

Prepared by Chanda Martino, Business Manager

March 31, 2023

1. Balance Sheet as of March 31, 2023.
2. Transaction Detail by Account March 1 through March 31, 2023
3. March Business Manager timesheet and invoice

A **MOTION** is requested to approve the Treasurer's Reports, all transactions March 1 through March 31, 2023, and March Business Manager invoice, as presented.

11:52 AM

PA Keystone Chapter of Solid Waste Association of N.America

04/05/23

Balance Sheet

Accrual Basis

As of March 31, 2023

	<u>Mar 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
1003 · FCCB	42,340.60
1005 · Edward Jones	52,349.77
Total Checking/Savings	<u>94,690.37</u>
Total Current Assets	<u>94,690.37</u>
TOTAL ASSETS	<u>94,690.37</u>
LIABILITIES & EQUITY	0.00

PA Keystone Chapter of Solid Waste Association of N.America Transactions by Account - BOD Meetings TR

Accrual Basis

Date	Num	Name	Memo	Amount
1003 · FCCB				
03/27/2023	147	Chanda Martino	February 2022 Business Manager	-1,506.37
03/30/2023	EFT	Phone.com, Inc	Annual 800 service invoice	-184.34
Total 1003 · FCCB				-1,690.71
TOTAL				-1,690.71

Pennsylvania Keystone Chapter of SWANA

Business Manager

MARCH 2023

Date	Mileage		General	Fall Conf	Roadeo	MiniTech	Total Hours
1-Mar	7.2	GLRA - mail, roadeo regs, monthly finances, domin and email issues, meeting packet and	4.5	0	1	0	5.5
2-Mar	0	BOD meeting prep, roadeo registrations and invoices, email	2.25	0	1.25	0	3.5
3-Mar	0	Roadeo registration updates, mini-tech meeting, email, website updates	1	0	0.25	0.75	2
7-Mar	7.2	DNS issues, email, monthly filing, website updates, FC conference call, minutes	3.25	0.75	0	0	4
8-Mar	0	email, file documents, minutes	2.25	0	0	0	2.25
14-Mar	0	newsletter ad, email, mini-tech event setup online, update website, BOD meeting prep,	3.25	0	0	1	4.25
23-Mar	0	Roadeo registration updates, newsletter items, email, website updates	1.25	0	0	0.25	1.5
28-Mar	7.2	GLRA - mail, phone.com account issues, email	1.5	0	0	0	1.5

21.6 Total Miles

Total Hours	19.25	0.75	2.5	2	24.50
	\$ 811.77	\$ 31.63	\$ 105.43	\$ 84.34	

TIME	\$ 1,033.17
MILEAGE	\$ 14.15
PHONE	\$ 60.00
INTERNET	\$ 30.00
TOTAL	\$ 1,137.32

1st QTD Hours	76.5	2.75	9.75	2	91
2nd QTD Hours	2.75	0	0	1	3.75
3rd QTD Hours	0	0	0	0	0
4th QTD Hours	0	0	0	0	0
YTD hours	79.25	2.75	9.75	3	94.75



Chanda Martino

Business Manager

5 Heart Lane, Lebanon, PA 17046

717-507-7462

Bill To

Date: 4/1/2023

Pennsylvania Keystone Chapter of SWANA
1610 Russell Road, Lebanon, PA 17046

Description	Amount
Hours for March 1 - 31, 2023	\$1,033.17
Mileage	\$14.15
Phone	\$60.00
Internet	\$30.00
Total	\$1,137.32

Expenses	Amount
Total	

Total **\$1,137.32**

Safety Ambassador

Town Hall Meeting to focus on Goal 1 of the Strategic Plan scheduled for 23 March was postponed. No update of reschedule yet. Goal 1 of the Strategic Plan is to get off the top 10 most dangerous industries list.

SWANA is accepting applications for the 2023 Safety Awards through Friday, May 26.

This year we have added two new categories - Best Safety Training Program Award and the Workplace Wellness Award. These will join the Best Safety Innovation and Biggest Safety Improvement Awards that have been presented since 2019.

2022 Fatality Report

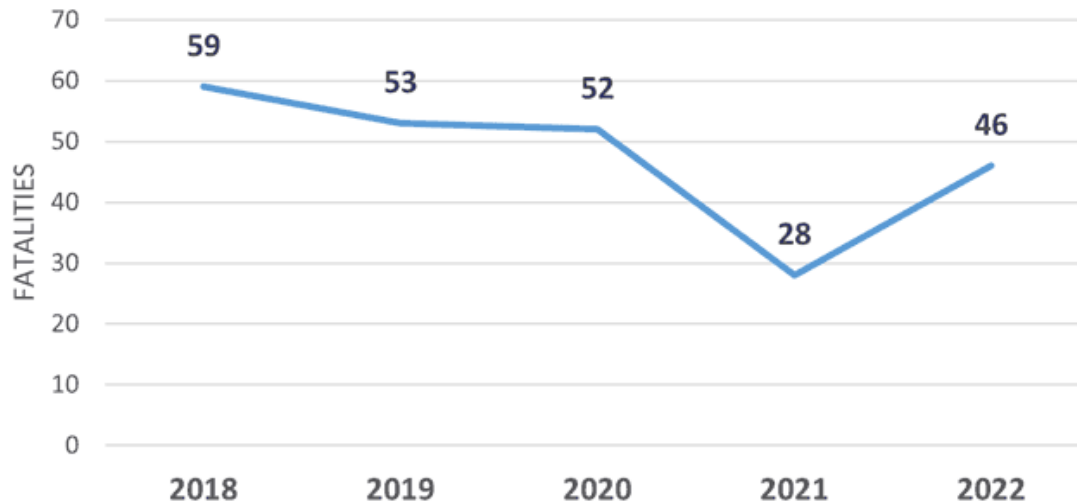
SWANA has issued its most recent report on worker and 3rd party fatalities, showing an increase in worker fatalities in 2022 in the United States and Canada after a [dramatic drop](#) in 2021. For 2022, 46 solid waste industry worker fatalities were recorded by SWANA compared to 28 the year before.

Please share this information with Chapter members and provide updates at your next meetings and conferences/symposium as appropriate. This report will also be discussed at our next Safety Ambassador meeting taking place on Monday, April 17 at 3 pm EDT at [SOAR](#) in Atlanta, Georgia. For those not in attendance, a call-in option is available.

A reminder that the first goal in SWANA's [Strategic Plan: Forward, Together](#) is getting collection workers off the list of the ten occupations with the highest fatality rate. In 2022, collection worker fatalities increased modestly from 22 to 25. According to the federal Bureau of Labor Statistics (BLS) most recent report for 2021, collection workers are 7th on that list, an improvement compared to previous years.

Public sector workers represented a larger percentage of fatalities in 2022, compared to previous years. About 35 percent of all solid waste workers killed last year worked in the public sector, whereas the average was around 21 percent over the past four years.

WORKER FATALITIES 2018 - 2022



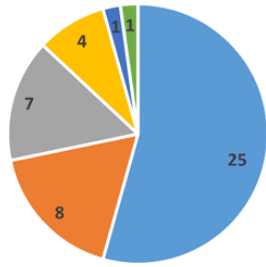
Collection remained the leading type of work for fatal incidents. The most common cause of collection worker fatalities continues to be their own truck (e.g., either falling off it, being struck by it, or the truck rolling over). Being struck by a third party vehicle remains the third leading cause of death for collection workers followed by crashes with other vehicles.

Post-collection and maintenance activities both saw large increases in fatalities in 2022, representing the bulk of the rise in worker deaths from 2021. Fatal incidents at materials recovery facilities (MRFs) jumped from one in 2021 to seven in 2022. Fatalities at landfills went from five to eight in 2022.

Maintenance also contributed to the rise in worker fatalities in 2022, with four people being killed while working on trucks. Three of these incidents involved working on or around hydraulics.

Mechanical-related fatalities as a whole led the list of fatal events for the first time since SWANA has tracked this data. In addition to truck maintenance, work on and around shredders, balers, compactors and other equipment led to 11 worker deaths in 2022. Single vehicle crashes were again the second leading cause of fatal incidents.

2022 FATALITY WORKSITES



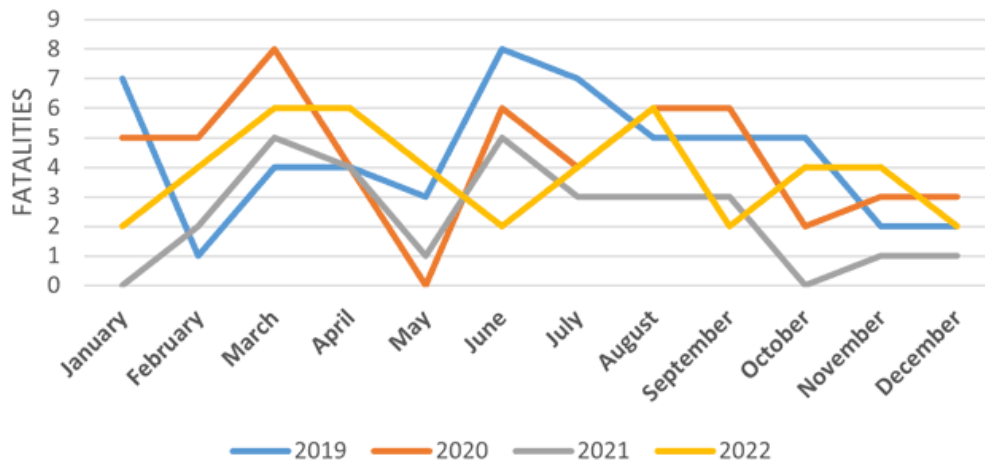
EVENT	FATALITIES
Mechanical	11
Single vehicle crash	8
Other	8
Struck by waste vehicle	7
Struck by vehicle	7
Collision w/ other vehicle	5

■ Collection ■ Landfill ■ MRF ■ Maintenance ■ TF ■ Other

Looking at worker fatalities month-by-month, overall trends of a spring and then a summer spike followed by a decrease through the end of the year continues to hold.

The 2022 data is unusual in that there was a dip in fatalities in June. The previous three years saw a dip in May followed by a spike in fatal incidents in June. However, a spike did occur later in August in 2022.

WORKER FATALITIES BY MONTH 2019 - 2021



In addition to worker fatalities, SWANA also tracks events in which a member of the public is killed in a solid waste related incident. For 2022, there was a decrease in the fatalities after an increase in 2021. After several years of increase, pedestrian fatalities are down compared to 2021, but still higher than earlier years. Fatal incidents involving bicyclists also jumped significantly in 2022 compared to 2021 when there was only one recorded.



3rd PARTY	FATALITIES
Driver/Passenger	47
Pedestrian	14
Motorcyclist	9
Bicyclist	7
Unhoused	3
Other Vehicle	2
Transfer Station Customer	1

Texas, California, and New York remain on the list of top 5 states with the most fatalities in 2022. Florida and Pennsylvania join the list this year, replacing Ohio and Georgia in 2021. These 5 states represent over 40 percent of all fatalities in 2022. Three fatalities occurred in Canada in 2022, with one in Ontario and two in British Columbia.

STATE/PROVINCE	FATALITIES
Florida	14
California	12
Pennsylvania	10
Texas	9
New York	8

Advisory Board

Nothing to report since initial communications concerning Executive Director position.

**Mini-tech Committee Report
April 2023**

Scheduled Mini-techs/Training

- June 20: GPS Technology in the Landfill, Lanchester Landfill, Narvon, PA
- July 18: Wind Defender and Landfill Construction, Rolling Hills Landfill, Boyertown, PA

Planning Stages

- TBD: Anaergia – Anaerobic Digestion

Other ideas

Radiation Monitoring

Anaerobic Digester: Brubaker Farm Tour (Lancaster County), Reinhold Farm Tour (Juniata County) or City of Philadelphia digester, or Milton Sewer Authority?

**Pennsylvania Keystone Chapter SWANA
FY 2022 – 2023 Calendar**

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