

September 7, 2023

Pennsylvania Keystone Chapter of SWANA

On September 7, 2023, at 1:28 pm, the Keystone Chapter of SWANA Board of Directors Annual Business Meeting was called to order by **Ms. Wessels**. Meeting was at the Hilton Harrisburg. Those in attendance were:

Officers	Board of Directors		Committee Chairs, Members, Visitors
Denise Wessels	Dan Brown	Scott McGrath	Gary Conover
Scot Sample	Brandon Comer	Chuck Raudenbush	Veronica Harris
Ashley Dobak	Dan Fellon	Chris Toevs	Tom Lock
Mike Brubaker	Skip Garner	Bob Watts	Chanda Martino
Michele Nestor	Jill Hamill	Carolyn Witwer	Alan Roman
	Elizabeth Osborne		

Not present: none

SECRETARY'S REPORT

Ms. Dobak presented the minutes from the August 3, 2023, Board of Directors Meeting.

A motion was made by **Ms. Witwer** to approve the minutes with the no edits recommended. **Mr. Toevs** seconded. Vote was called; the motion passed unanimously.

The August 3, 2023, Board of Directors Meeting minutes are attached and hereto made part of the minutes.

TREASURER'S REPORT

Mr. Brubaker presented the Business Manager invoice for payment approval. Motion to approve payment of the August Business Manager invoice was made by **Mr. Toevs** and seconded by **Mr. Sample**. Vote was called and motion passed unanimously.

The Business Manager invoice is attached and hereto made part of the minutes.

COMMITTEE REPORTS

Advisory Board & Safety

Ms. Osborne introduced Gary Conover of New Jersey as the next region 7 director on the SWANA Board. **Mr. Conover** gave a brief introduction of himself.

SWANA is down to two potential candidates for Executive Director. After a one hour interview with each candidate, the seven member selection committee will make an offer to one of the candidates. The decision should be made by WasteCon.

Articles & Bylaws

No report.

Communications & Newsletter

No report.

Legislative & Policy

Mr. Raudenbush discussed the vape article distributed. The Senate and the House are inactive at this time.

Membership & Marketing

No report.

Personnel & Nominating

Ms. Dobak announced the election results. The 2 private sector directors are Dan Fellon and Chuck Raudenbush. The 2 public sector directors are Scott McGrath and Chris Toevs. Elizabeth Osborne is the Advisory Board Member.

A motion to accept the results as presented. Motion was made by **Mr. Comer** and seconded by **Mr. Brown**. Vote was called; motion passed unanimously.

Fall Conference

Ms. Nestor gave a brief review of the Fall Conference. She will be contacting the Hilton early about reserving 2024 dates. Discussion followed regarding changing the dates to the following week in September. We get a discounted price for reserving the week of Labor Day. Price difference will be investigated.

The changes made to some of the sponsorships and added banners was well received by sponsors.

Mini-Tech Seminars

Ms. Wessels reviewed her report. October 4 is the Roadmap to an Environmental Sample Mini-Tech and November 1 is the Groundwater 101 Mini-Tech. An LFG SWANA course is tentatively planned for the spring of 2024.

Road-E-O

The International Road-E-O will be held in Denver on October 14. Mid-Shore is possibly hosting the 2024 Mid-Atlantic Road-E-O.

Scholarships

We will be writing scholarship checks directly to the university in the future.

Young Professionals

The Young Professionals are sponsoring the November 1 Groundwater 101 Mini-Tech in Monroeville. YP's will get a discounted rate. **Mr. Toevs** projects doubling the YP numbers due to the success of the YP table at the Fall Conference.

Strategic Planning

No Report.

CHAPTER CALENDAR

October 2023

- Chapter fiscal year begins
- **No Board Meeting**
- Treasurer prepares fiscal audit

November 2023

- Thursday, 11/2, 10 am - **Board Meeting, Conference Call**
- Audit Committee meeting, immediately following Board Meeting
- Treasurer submits Chapter financial report to the accountant
- Plan to renew Business Manager Contract for next year

December 2023

- **No Board Meeting**
- Submit Chapter annual reports to SWANA International

January 2024

- Thursday, 1/4, 10 am, **Board Meeting Conference Call**
- Accountant audits financial report and prepares 990 IRS Tax Filing

February 2024

- Thursday, 2/1, 10 am - **Board Meeting Conference Call**
- Scholarship applications released from SWANA International
- Send Scholarship announcement to members

March 2024

- Thursday, 3/7, 10 am - **Board Meeting Conference Call**

April 2024

- Thursday, 4/4, 10 am - **Board Meeting Conference Call**
- 4/15, Call for BOD nominees

May 2024

- 5/1, Chapter Scholarship Application Deadline
- Thursday, 5/2, 10 am - **Board Meeting, In-Person, TBD**
- **2023 Mid-Atlantic Regional Road-E-O**
- 5/31, BOD nominations Deadline

June 2024

- Thursday, 6/6, 10 am - **Board Meeting Conference Call**
- 6/1, Deadline to submit Grant H. Flint Scholarship recommendations to SWANA
- 6/2, Nominating Committee presents Slate of Officers and Directors for election

July 2024

- **No Board Meeting**

August 2024

- Thursday, 8/1, 10 am - **Board Meeting Conference Call**

September 2024

- **9/4 & 9/5, Annual Joint Fall Conference, Hilton Harrisburg**
- **9/5, Chapter Annual Business Meeting and Election** immediately following Fall Conference
- Chapter Fiscal Year Ends

OLD BUSINESS

No Old Business

NEW BUSINESS

Motion to approve all actions taken by the Board over the past year. Made by **Mr. Raudenbush** and seconded by **Mr. Garner**.
Vote was called; motion passed unanimously.

NEXT MEETING

The next regularly scheduled meeting of the Keystone Chapter Board of Directors will be a virtual meeting on September 7, 2023, immediately following the fall conference. All members are welcome.

ADJOURN

With no further business to address, a motion was made by **Mr. Raudenbush** to adjourn the meeting. **Mr. McGrath** seconded. A vote was called, and the motion passed unanimously at 2:01 pm.

Respectfully Submitted,

Chanda Martino, Business Manager



Bill To

Date: 9/1/2023

Pennsylvania Keystone Chapter of SWANA
1610 Russell Road, Lebanon, PA 17046

Description	Amount
Hours for August 1 - 31, 2023	\$5,524.27
Mileage	\$95.24
Phone	\$60.00
Internet	\$30.00
Total	\$5,709.51

Expenses	Amount
Total	\$0.00

Total **\$5,709.51**

Pennsylvania Keystone Chapter of SWANA

Business Manager

AUGUST 2023

Date	Mileage		General	Fall Conf	Rodeo	MiniTech	Total Hours
1-Aug	0	Whova setup, fall conference registrations, BOD meeting docs, election prep	1.5	5	0	0	6.5
2-Aug	0	election preparations, invoice, timesheet, fall conference exhibitors & sponsors, Wh	2.5	2.75	0	0	5.25
3-Aug	0	Board meeting prep, fall conference registrations, Whova setup, fall conference call,	2.5	4.5	0	0	7
5-Aug	0	email, fall conference registrations, legislative email	0.5	1	0	0	1.5
7-Aug	0	election preparations, polling issue, email, whova entries and setup, fall conference	1.5	2.25	0	0	3.75
8-Aug	7.2	GLRA - mail, network solutions issue, intuit call and setup	2	0.75	0	0	2.75
9-Aug	0	fall conference registrations	0	0.75	0	0	0.75
10-Aug	0	mail, mini-tech check, speakers setup, Whovoa setup, fall conf registrations, paper d	0	7	0	0.25	7.25
11-Aug	0	exhibitor emails, pre-conf training registrations, DEP registrations, social media post	0	4.25	0	0	4.25
14-Aug	7.2	GLRA - mail, new members, W9, exhibitors email, review orders, sponsors setup, wh	0.75	4.5	0	0	5.25
15-Aug	8.4	FCCB - checks, whova setup, speakers, agenda, design signs, design badges	0	5	0	0	5
16-Aug	0	badge design, process checks, DEP registrations, finances	0	4.5	0	0	4.5
17-Aug	0	email, hotel details, website updates, fall conf call, agenda updates, printing badges,	0	9	0	0	9
18-Aug	0	fall conf registrations, email	0	1	0	0	1
21-Aug	0	sponsor logos entered, design signs, call w hilton, call w michele, printing signs, desi	0	9.25	0	0	9.25
22-Aug	52.4	Sams Club - ex survival bag items, printing labels, affixing labels, printing attendee lis	0	8.5	0	0	8.5
23-Aug	7.2	GLRA - mail, storage, printing labels, design session signs, design napkins,	0	2.25	0	0	2.25
24-Aug	0	badge printing, sign proof, fall conf exhibitors updates, speaker registrations, whova	0	6.5	0	0	6.5
25-Aug	0	speaker registrations, sign printing, preping signs, stuffing signs, stuffing badges, her	0	4.25	0	0	4.25
26-Aug	48.6	Costco - door prizes, ex bag items, email, badge printing, sign printing, sign design, w	0	7	0	0	7
27-Aug	7.2	GLRA - mail, napkin design and order, badge printing and stuffing, banner order proo	0	6.75	0	0	6.75
29-Aug	7.2	GLRA - storage, mail, printing large signs, printing labels, kisses labels, fall conf regist	0	7	0	0	7
30-Aug	0	minutes, designing signs, printing and stuffing signs, design popcorn labels, adding la	0	5.75	0	0	5.75
31-Aug	0	speaker emails, napkin order issue, design new napkins, find new printer, badges, w	0	10	0	0	10

145.4 Total Miles

Total Hours	11.25	119.5	0	0.25	131
	\$ 474.41	\$ 5,039.32	\$ -	\$ 10.54	

TIME	\$ 5,524.27
MILEAGE	\$ 95.24
PHONE	\$ 60.00
INTERNET	\$ 30.00
TOTAL	\$ 5,709.51

1st QTD Hours	76.5	2.75	9.75	2	91
2nd QTD Hours	73.25	50	34.25	7.5	165
3rd QTD Hours	34.5	160.5	0	2.25	197.25
4th QTD Hours	0	0	0	0	0
YTD hours	184.25	213.25	44	11.75	453.25

REPORT: Disposable vapes pose environmental threat; most disposable vape sales unauthorized

U.S. throws out 4.5 disposable vapes a second, polluting environment and communities

A new report, "Vape Waste: The environmental harms of disposable vapes," released on July 13th by the PennEnvironment Research & Policy Center finds that this hazardous electronic waste poses a growing threat to our environment in Pennsylvania and globally.

According to CDC Foundation sales estimates, lining-up the disposable vapes sold in a year would span the continental U.S. twice.

Because there is no standard legal way to recycle these products, many users just toss them.

"Disposable vapes have become the new poster child for our single-use, throwaway society. Tossing out lithium-ion batteries that we could recharge hundreds of times after one use doesn't make any sense," said Faran Savitz, zero waste advocate with the PennEnvironment Research & Policy Center. "Some things are too harmful and useless to tolerate. It's time for the U.S. to ban disposable vapes."

While cigarette butts have long been a major source of beach pollution, disposable vapes are a new and rising threat.

Cigarette trash takes 10 years to degrade while disposable vapes are non-biodegradable and the single-use plastic they contain never fully degrades.

In addition, manufacturing these products wastes valuable materials.

The rechargeable batteries in the disposable vapes sold in a year include 23.6 tons of lithium, the amount needed to create batteries for more than 2,600 electric vehicles.

These findings should add urgency to the U.S. Food and Drug Administration's efforts to stem the unauthorized sales of disposable vapes.

In June, the FDA issued warning letters to 189 retailers for selling these vapes.

Advocates with the PennEnvironment Research & Policy Center are calling on all retailers who received letters, including convenience stores with the prominent 7-Eleven, Shell, BP and Chevron brand names to comply and stop selling any disposable vapes.

The report also urges the FDA

to deny all pending and future requests to sell disposable vapes.

Last year, then-Attorney General Josh Shapiro announced Juul, one of the largest manufacturers of vapes, had come to a \$38.8 million settlement with the Commonwealth over violations of the Unfair Trade Practices and Consumer Protection Law.

The settlement included limits on the marketing and sales of Juul's vapes in Pennsylvania.

The PennEnvironment Research & Policy Center calls on both the General Assembly to follow suit of other states like California that have implemented policies to ban the sale of unauthorized vapes, and the Pennsylvania Congressional delegation to support H.R. 901 which would require the FDA to strengthen its requirements for electronic nicotine delivery devices.

"We appreciate the FDA ramping up its enforcement efforts but too many disposable vapes are still polluting our parks, neighborhoods, waterways and roadsides," said Savitz. "Every convenience store, from the big names to local mom and pops, that stop selling these vapes will help solve this problem."

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